

REPUBLIQUE DU CAMEROUN  
PAIX – TRAVAIL – PATRIE  
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MINISTRE DE L'ADMINISTRATION  
TERRITORIAL ET DE DECENTRALIZATION  
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REGION DU NORD OUEST  
\*\*\*\*\*

DEPARTEMENT DU BUI  
\*\*\*\*\*

ARRONDISSEMENT DE NKUM  
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COMMUNE DE NKUM  
BP 63 – KUMBO; TEL: 33 15 59 15  
E-MAIL [nkumcouncil@yahoo.com](mailto:nkumcouncil@yahoo.com)



REPUBLIC OF CAMEROON  
PEACE – WORK – FATHERLAND  
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MINISTRY OF TERRITORIAL ADMINISTRATION  
AND DECENTRALIZATION  
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NORTH WEST REGION  
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BUI DIVISION  
\*\*\*\*\*

NKUM SUB DIVISION  
\*\*\*\*\*

NKUM COUNCIL  
P.O BOX 63 – KUMBO; TEL: 33 15 59 15  
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# OPEN NATIONAL INVITATION TO TENDER

N° 05 /ONIT/NKUM COUNCIL /NCITB/2018 OF 05/04/ 2018 FOR THE

REINFORCEMENT OF TAKIJAH WATER PROJECT,

NKUM COUNCIL

NKUM SUB-DIVISION,

BUI DIVISION

NORTH WEST REGION

## 1. Subject of the invitation to tender:

Within the framework of the 2018 Public Investment Budget (PIB), the Mayor of NKUM Council "Contracting Authority" hereby launches an open National Invitation to tender for the reinforcement of the Takijah water supply project in Nkum Council, Nkum Sub-Division. This Invitation to tender comprises as follows:

Lot N°	Project	Locality	Amount for bid bond	Project Amount	Budget Heads	Duration in months
01	Reinforcement of the Takijah Water Supply project	Takijah – Nkum Sub Division	160 000	8 000 000	See Credit Card	03

## 2. Nature of services

Work to be done consists of reinforcement of the Takijah water supply project Nkum Sub Division, Bui Division. The works include the following:

Lot 100: Studies and site installation

Lot 200: infrastructure

Lot 300: Plumbing works

Lot 400: Excavation and backfilling of net work

**3. Execution deadline**

The maximum execution deadline shall be three (03) calendar months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

**4. Participation and origin:**

Participation in this invitation to tender is open to Cameroonian enterprises that are in compliance with the fiscal laws and having a good experience in the domain concerned.

**5. Financing**

The said Works shall be financed by the Public Investment Budget (PIB) of the Ministry of Agriculture for the 2018 financial year assigned to the Mayor of Nkum Council as Delegated Authorizing officer with Budget Head N° See Credit Card.

**6. Bid Bond:**

Each bidder should include in his administrative document, a bid bond of **FCFA 160 000 [One hundred and sixty thousand CFA francs]** issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions.

Against the risk of being rejected, only originals or true copies certified by the issuing service or administrative authorities of the administrative document required, including the bid bond, shall imperatively be produced in accordance with the Special Conditions of the invitation to tender. They shall neither be older than three (03) months nor be produced before the signing of the tender notice.

Any offer not in conformity with the prescriptions of this notice and tender file shall not be accepted, especially the absence of a bid bond issued by a first rate-bank, approved by the Ministry in charge of Finance, or the non-respect of the model of the tender file documents, shall lead to a pure and simple rejection of the offer without any appeal being entertained

**7. Consultation of tender file:**

Interested eligible bidders may obtain further information during working hours as from the date of publication of this tender notice, at the Nkum council 677 49 23 14 or 677 23 52 48

**8. Acquisition of tender file:**

The file may be obtained at Nkum Council, at the Mayor's **Secretariat of the Nkum council** Telephone N° 677 49 23 14 or 677 23 52 48 as soon as this notice is published against payment of a non-refundable sum of **(35 000) Thirty thousand CFA francs**, payable at the Council Treasury Nkum representing the cost of purchasing the tender file.

**9. Submission of Bids:**

Each offer drafted in English or French in 07 (Seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach the Nkum Council at the secretariat *of the Mayor not later than Thursday 26<sup>th</sup> April 2018 at 12.00 Noon* local time. It should be labelled as follows:

**OPEN NATIONAL INVITATION TO TENDER**

**N° 05/ONIT/NKUM COUNCIL /NCITB/2018 OF 5 /04/2018 FOR THE REINFORCEMENT OF  
TAKIJAH WATER SUPPLY PROJECT,  
NKUM COUNCIL .**

**TO BE OPENED ONLY DURING THE BID OPENING SESSION"**

## **10. Admissibility of bids**

Under penalty of being rejected, only originals or true copies certified by the issuing service must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily not be older than three (3) months preceding the date of submission of bids or may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance

## **11. Opening of bids**

The bids shall be opened in single phase. The opening of the Administrative documents, Technical and Financial offers shall take place on the **26<sup>th</sup> of April 2018 at 1:00 PM** local time, by the Nkum Council Internal Tenders Board in the Council Hall.

Only bidders may attend or be represented by duly mandated persons of their choice.

## **12. Evaluation criteria**

There are two types of evaluation criteria: eliminatory and essential criteria. The aim of these criteria is to identify and reject incomplete bids or bids not in conformity with the essential conditions laid down in the Tender File.

### ***i. Eliminatory criteria***

Eliminatory criteria fix the minimum conditions to be fulfilled to be admitted for evaluation according to the essential criteria. The non-respect of these criteria leads to the rejection of the bid made by the bidder.

*They refer especially to:*

- Absence of an element in the administrative file;
- Deadline for delivery higher than prescribed;
- False declaration, forged or scanned documents;
- A bid with the external envelope carrying a sign or mark leading to the identification of the bidder.
- Two Bids with the same personnel
- Incomplete financial file..
- Technical assessment mark lower than **70%** of "Yes".

### ***ii. Essential criteria***

*Essential criteria are primordial in the judgment of the technical and financial capacity of candidates to execute the works forming the subject of the invitation to tender.*

The criteria relating to the qualification of candidates are based on the following:

- General presentation of the tender files;
- References of the company in similar achievements;
- Experience of supervisory staff ;
- Logistics (Equipment);
- Methodology;

- Financial capacity;
- Attestation of site visit signed by both the Contractor
- Report of site visit signed by the Contractor
- The Special Technical Clauses (STC). (Each page should be initialed and the last page signed and stamped);
- Special Administrative Clauses completed (each page should be initialed and the last page signed and stamped);
- Pre – Financing capacity **not less than 75%** of the amount required in the offer

The essential criteria are subjected to minima whose detail is given in the Special Regulation of the Invitation to tender (RPAO).

**iii Main qualification criteria**

The criteria relating to the qualification of candidates could be indicative on the following:

The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation shall be done in a purely binary method with a (yes) or a (no) with an acceptable minimum of **70%** of the essential criteria taken in to account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having scored **100%** of the eliminatory criteria and at least **70%** of the essential criteria

**13. Award of the jobbing order**

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality. (See article 33 of the public contracts code).

**14. Period of validity of bids**

The bidders shall remain committed to their offers during a period of (ninety) 90 days from the deadline set for the submission of bids.

**15. Complementary information**

Complementary technical information may be obtained during working hours at the **Nkum Council, Secretariat of the Internal tenders Board.**

**16. Delivery deadline**

The maximum execution deadline provided for by the Contracting Authority shall be ninety (90) days as from the date of notification of the service order.

Done at Nkum **05 AVR 2018**

**The Mayor Nkum Council**

**Circular Copies**

- ARMP
- Public Contract Journal;
- Chairpersons of Internal Tender Board
- DD MINADER Bui
- Notice boards
- DD MINMAP Bui
- Archive)



*Guila Aruna Nkisse*  
MAYOR NKUM COUNCIL