

**SOUTH WEST DEVELOPMENT AUTHORITY
(SOWEDA)
MISSION DE DÉVELOPPEMENT DE LA REGION DU SUD-OUEST**

**Open National Invitation to Tender N° 003/20/ONIT/SOWEDA/SITB/MINADER-
PIB/2020 of 21/02/2020 for the Rehabilitation of the Fence of the Administrative
Garage in Buea**

Funding: Budget of SOWEDA - Source: MINADER-PIB/2020

1 – Purpose:

Within the framework of the implementation of its 2020 approved activities, the Director General of the South West Development Authority (SOWEDA) hereby launches an Open National Invitation to Tender for the Rehabilitation of the Fence of the Administrative Garage in Buea.

2 – Nature of Works:

The nature of works shall be the rehabilitation of the fence of the Administrative Garage situated in Buea, South West Region.

The various works to be executed shall include:

- Preparatory works
- Foundation works
- Elevation works

3 – Participation:

This National Invitation to Tender is open to Cameroonian-based enterprises/contractors that have proven their ability and expertise in the execution of such works.

4 – Financing

The work which forms the subject of this invitation to tender shall be financed by the 2020 MINADER Public Investment Budget allocated to SOWEDA.

5 – Estimated Cost

The estimated cost of the work following prior studies stands at the sum of FCFA 15,000,000 (fifteen million).

6 – Consultation of Tender File:

Interested bidders can consult the tender file at the Head Office of SOWEDA, Buea (Department of Administration and Finance) during working hours (7.30 a.m. to 3.30 p.m.) Monday to Friday.

7 – Acquisition of Tender File:

The file may be obtained from the same address above, as soon as this notice is published against payment of a non-refundable fee of 25,000 (twenty five thousand) francs CFA, into the CAS-ARMP Account N° 335 988 in any BICEC Bank Branch.

8 – Provisional Guarantee:

Each bidder shall include in their administrative documents a bid security (in conformity with the model given in the annex) amounting FCFA 300,000 (three hundred thousand francs).

The bid security must be issued by a banking or insurance institution approved by the Ministry of Finance (see list in the annex).

9 **Submission of Bids**

Each bid drafted in **English or French** in seven (07) copies comprising one (01) original and six (06) copies marked as such, should reach the SOWEDA Head Office (Department of Administration and Finance) South West – Buea, against a receipt not later than **26/03/2020 at 10.00 a.m.** local time and labelled as follows:

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Garage in Buea.**

“To be opened only during the Bids Opening Session”

10 – **Admissibility of Bids**

Under penalty of rejection, the required administrative documents must imperatively be produced as original documents or photocopies certified as authentic by the issuing authority, in accordance with the Special Regulations of the Invitation to Tender, within the last three months, otherwise they shall not be accepted.

Any bid not in compliance with the specifications of this tender notice and file shall be declared inadmissible. Notably, the absence of the bid bond issued by a first rate bank approved by the Ministry in charge of finance or its non-compliance with the model documents of the tender file shall lead to outright rejection of the bid without any possibility of appeal.

11 – **Opening of Bids**

The offers shall be opened in a single phase. The administrative, technical and financial bids shall be opened on **26/03/2020 at 11.00 a.m.** local time by the SOWEDA Internal Tenders Board in the **SOWEDA Conference Hall**, in the presence of the bidders or duly authorized representatives having full knowledge of the file (power of attorney).

12 – **Deadline for Execution**

The maximum deadline for the execution of the works shall be **02 (two) months** from the date of issue of Service Order for the commencement of works.

Each bidder shall have to include in his tender a standard bid form indicating costs exclusive of all taxes and taxes included and work execution deadlines.

13. **Eliminatory Criteria**

- ❖ Absence of a bid bond
- ❖ Absence or non-conformity of an administrative document within 48hours after bids opening
- ❖ False declaration or falsified document
- ❖ Uncertified diploma(s) of personnel
- ❖ Financial capacity ($\geq 50\%$) of the amount of the project;
- ❖ Absence of declaration of non-abandonment of a public contract during the last three years;
- ❖ Lack of proof attesting to the previous execution of at least 03 (three) contracts of similar nature during the last 5 years.

Essential Criteria

The following binary mode of evaluation shall be used:

No	Criteria
1	General presentation of bids: summary, documents in order and colour dividers
2	Satisfy at least 70% of the minor technical characteristics
3	References in the execution of similar jobs: at least 03 (three) jobs during the last five years
4	Delivery deadline: 02 months maximum
5	Availability of essential equipment required for the job
6	Methodology of works (organization, planning and conduct of works

Only bids that would have obtained a score of at least 70% of 'YES' responses in the technical evaluation shall be retained for financial evaluation.

14. Award of Contract

The contract shall be awarded to the bidder with the least financial offer after having qualified administratively and technically.

15. Validity of Offers

Bidders will remain committed to their offers for a period of 90 days from the deadline of submission of tenders.

16. Complementary Information

For additional information interested bidders should contact the SOWEDA Sub-Director of Rural Engineering – Tel/Fax: 233-32-26-22 or 233-32-28-05; Email: sowedabuea@gmail.com.



FOR THE DIRECTOR GENERAL
AND BY DELEGATION

[Signature]
Director General
SOWEDA

Copies:

- MINMAP/SW (for info)
- ARMP (for publication and archives)
- Chairperson of Internal Tender's Board (for information)
- Notice Boards (for information)
- Contracts Service (for archives)

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