

RÉPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

RÉGION DU NORD OUEST

DÉPARTEMENTALE DE MOMO

PREFECTURE DE LA MOMO

SERVICE DES AFFAIRES
ECONOMIQUES ET FINANCIERES



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

NORTH WEST REGION

MOMO DIVISION

DIVISIONAL OFFICE MBENGWI

SERVICE FOR ECONOMIC
AND FINANCIAL AFFAIRS

MOMO DIVISIONAL TENDERS BOARD

OPEN NATIONAL INVITATION TO TENDER, N°003/ONIT/NW06/DTB/SEFA/2020 OF
28/02/2020 FOR THE EXTENSION AND REHABILITATION OF THE POTABLE WATER SUPPLY
SCHEME IN KEMBIT VILLAGE, MBENGWI SUBDIVISION, MOMO DIVISION, NORTH-WEST
REGION.

FUNDING : PIB MINEE 2020

Lot:	Name of project	Amount of project	Amount of bid bond	Cost of tender file :
1	CONSTRUCTION OF EXTENSION AND REHABILITATION OF THE POTABLE WATER SUPPLY SCHEME IN KEMBIT VILLAGE	16 100 000 FCFA	322,000 FCFA	27000 CFA

1. Subject of the invitation to tender

The Senoir Divisional Officer for Momo, the Delegated Contracting Authority, on behalf of the Republic of Cameroon, hereby launches an open national invitation to tender, for the extension and rehabilitation of the potable water supply scheme in Kemit village, Mbengwi Subdivision, Momo Division, North-West Region.

2. Work consistency

The works include the following:

- Preparatory works;
- Construction works;
- Piping Network;
- Environmental mitigation measures;
- Project sustainability.

3. Participation

Participation is open under the same conditions to all Cameroonian companies and business concerned that have proven experience in the field of the execution of water supply equipped with manual pumps in general.

4. Financing

The works, subject of this invitation to tender, shall be financed by the Public Investments Budget MINEE 2020.

5. Consultation of the tender file

The tender file may be consulted at the Senoir Divisonal office for Momo (service for economic and financial affairs) during working hours, as soon as this tender notice is published.

6 .Acquisition of the tender file

The tender file may be acquired from the Senoir Divisonal Officer office for Momo (Service for economic and financial affairs) upon presentation of a non refundable treasury receipt of **twenty seven thousand (27000) FCFA**. Such a receipt shall identify the payer as representing the company that wants to participate in the tender.

7 .Presentation of the tender file

The tender file in three (03) volumes shall be enclosed in three sealed envelopes.

- Envelope A containing the administrative documents (Volume 1);
- Envelope B containing the technical offer (Volume 2);
- Envelope C containing the financial offer (Volume 3).

The three volumes shall then be enclosed in a single sealed envelope bearing only the reference of the tender in question. The different documents of each offer shall be numbered as indicated in the tender and separated by dividers of the same colour.

8 .Submission of the tender file

Each offer or bid drafted in English or French in seven (07) copies including the original and six (06) copies marked as such in accordance with the prescriptions of the tender file should be submitted against a receipt at the Senoir Divisonal Officer office for Momo (service for Economic and Financial Affairs) not later than 24/03/2020 at 10 a.m local time and should carry the inscription:

"Open National Invitation to Tender"
N°003/ONIT/NW06/DTB/SEFA/2020 OF 28/02/2020
FOR THE EXTENSION AND REHABILITATION OF THE POTABLE WATER SUPPLY SCHEME IN KEMBIT
VILLAGE, MBENGWI SUBDIVISION, MOMO DIVISION, NORTH-WEST REGION.

«To be opened only during the bid opening session »

The offers or the bids submitted after the stipulated deadline shall not be received.

9. Admissibility of bids

The bids not respecting the separation mode of the financial bid from the administrative and technical bids shall be rejected.

Any bid not in conformity with the prescription of this tender notice and tender file shall be declared inadmissible. Especially the absence of a bid bond of a first rate bank approved by the Ministry of Finance and valid for a period of thirty (30) days shall be rejected.

Least they are rejected, only the originals or certified true copies by the issuing service or administrative authorities of the administrative documents are accepted. They must obligatorily not be older than three (03) months and must be valid during the bid opening session.

10- Opening of bids

The opening of the bids in one phase shall be done on 24/03/2020 at 11:00a.m in the Conference Hall of the Senior Divisional Office Momo by the competent tender board.

Only bidders may attend or be duly represented by a person of their choice, who has full knowledge of the file and mandated in that capacity.

11- Submission of bids timeframe

Bidders have twenty five (25) days for the submission of their bids with effect from the date of publication of the tender notice.

12. Execution deadline

The maximum execution deadline shall be four (04) calender months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

13. Provisional Guarantee (Bid bond)

Each bidder must include in his administrative documents a bid bond issued by a first rate bank approved by the Ministry in charge of Finance featuring in the annex of the tender file of the sum of **three hundred and twenty two thousand (322 000) CFAF** for each lot.

The provisional deposit shall be automatically released not later than 30 (thirty) days following the expiry of the validity of the bids for bidders who shall not be retained. In the case where the bidder is awarded the contract, the provisional deposit shall be released after the constitution of the final bond.

14. Evaluation of the bids

The evaluation of the bids shall be done in three (03) steps:

- 1st step: Verification of the conformity of the administrative file;
- 2nd step: Evaluation of the technical file;
- 3rd step: Analysis of the financial file.

The criteria of evaluation are the following:

14.1-Eliminatory criteria

1. Absence or insufficient bid bond in the administrative file;
2. Deadline for delivery higher than prescribed;
3. False declaration or falsified documents;
4. Incomplete financial file;
5. Non respect of **33/44 (75%)** of essential criteria;

2-Essential criteria

The technical offer of the bidder shall be assessed along the following lines:

- 1- General presentation of the Tender Files;
- 2- Financial capacity;
- 3- References of the company in similar achievements;
- 4- Quality of the personnel;
- 5- Technical organization of the works;
- 6- Safety measures on the site;
- 7- Logistics;
- 8- Attestation of site visit duly signed by the Bidder in his honour.
- 9- Special Technical Clauses initialed in all the pages and signed at the last page;
- 10-Special Administrative Clauses completed and initialed in all the pages and signed at the last page.

The score of the technical offer will be gotten by addition of marks for every criteria. Only the technical offer having gotten an equal or superior note to 75% of YES will be kept for the financial evaluation.

15. Award of the jobbing order

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality. (See article 99 of the public contracts code).

16. Period of validity of bids

The bidders shall remain committed to their bids during a period of (ninety) 90 days from the deadline set for the submission of bids.

17. Complementary information

Complementary technical information may be obtained every day during working hours from the Divisional Delegation for Water Resources and Energy in Momo.

Mbengwi, the 28 FEB 2019

The Senoir Divisional Officer for Momo

Copies:

- ✓ ARMP (for publication and archives);
- ✓ DDMINMAP/Momo
- ✓ Project owner concerned;
- ✓ Chairperson of TB (for information);
- ✓ Notice boards (for information).



[Signature]
FOUDA ETABA Benoit Nicaise
Administrateur Civil