

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU
DÉVELOPPEMENT LOCAL

REGION DU NORD-OUEST

DEPARTEMENT DE BOYO

COMMUNE DE FUNDONG



Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

Ref: No. BOC/ /NWR/BOYO/FC/

Fundong the

23 MARS 2021

FUNDONG COUNCIL TENDERS BOARD

REQUEST FOR QUOTATION

CONSULTATION

N°001/RQ/ FC /FCITB/2021 of 23/03/2021 FOR THE SUPPLY OF A
PICK-UP 4X4 VEHICLE TO FUNDONG COUNCIL, BOYO DIVISION OF
THE NORTH WEST REGION

PROJECT OWNER: THE LORD MAYOR OF FUNDONG COUNCIL.

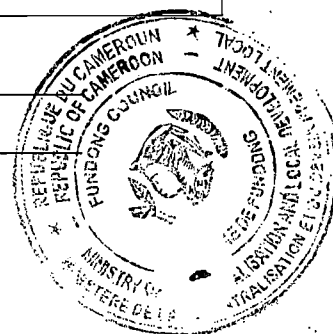
FINANCING: FIECOM/FUNDONG COUNCIL

S/N	Subject	Bid Bond	Tender fee	Duration
1	SUPPLY OF A PICK-UP 4X4 VEHICLE TO FUNDONG COUNCIL, BOYO DIVISION OF THE NORTH WEST REGION	640,000 F.CFA	51,200 F.CF	60 Days

BUDGET HEADS

PICK-UP 4X4 VEHICLE

FINANCIAL YEAR 2021



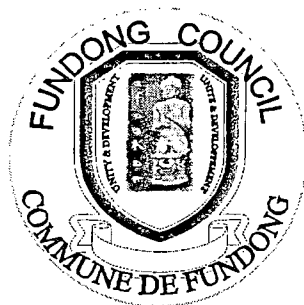
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REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

Ref: No. 009 /NWR/BOYO/FC/

Fundong the 23 MARS 2021

LETTER OF INVITATION TO TENDER

Subject: CONSULTATION N°001 / RQ/ FC /FCITB/2021 of/2021 FOR THE SUPPLY OF A PICK-UP 4X4 VEHICLE TO FUNDONG COUNCIL, BOYO DIVISION OF THE NORTH WEST REGION

Within the framework of 2021 Investment Budget, the Mayor of FUNDONG Council, Contracting Authority, hereby launches, a Request for Quotation for the supply of a pick-up 4x4 vehicle to FUNDONG Council, BOYO Division of the North West Region

1. Participation:

Participation to this consultation is opened to Small and Medium Size Enterprises of Cameroonian Nationality who are in compliance with the regulations in force

2. Description of services:

The work consists to supply a vehicle Pick up diesel 4x4 double cabine de 09 CV "see characteristics in page 17-point 3.3 technical description".

3. Project owner The Lord Mayor of FUNDONG Council.

4. The supplies is as follows:

Supply of a pick-up 4x4 vehicle to FUNDONG Council, BOYO Division of the North West Region

5. Estimated cost

The estimated cost after preliminary studies is 32.000.000 (Thirty Two million) FCFA

6. Funding

This project shall be financed by the FEICOM/FUNDONG Council 2019 Public Investment Budget and the Fundong Council Budget 2021

7. Bid bond

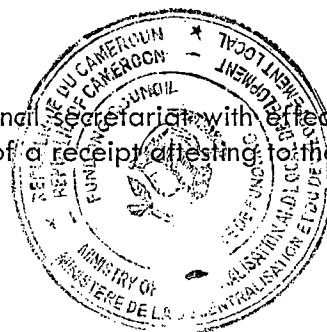
Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in this Consultation File, valid for thirty (30) days beyond the date of validity of bids and of an amount of 640,000 (Six hundred and forty thousand) FCFA

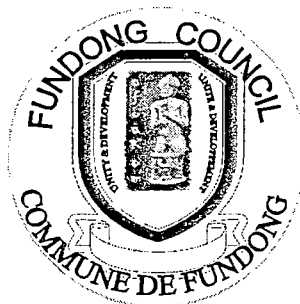
8. Consultation of the Tender file:

The Tender file could be consulted at the Fundong Council chambers, upon publication of this invitation.

9. Acquisition of consultation file:

The file may be consulted and obtained at the Fundong Council secretariat with effect from the date of signature of this Tender Notice upon presentation of a receipt attesting to the





Ref. No. 001 /NWR/BOYO/FC N

Fundong the 23 MARS 2021

AVIS DE CONSULTATION POUR UNE DEMANDE DE COTATION

Objet : CONSULTATION N°001/ RQ/ FC /FCITB/2021 DU 23/03/2021 POUR LA FOURNITURE D'UNE PICK UP 4X4 A LA COMMUNE DE FUNDONG, ARRONDISSEMENT DE FUNDONG DANS LE DEPARTEMENT DE BOYO, REGION DU NORD-OUEST

Dans le cadre de l'exécution du budget FEICOM/Mairie de FUNDONG 2019, le Maire de la Commune de FUNDONG, Autorité Contractante lance, une Demande de Cotation pour la fourniture d'une pick-up 4X4 à la Commune de FUNDONG dans le Département de la BOYO, Région du Nord-Ouest

1. Participation :

La participation à cette consultation est ouverte aux P.M.E. de droit camerounais

2. Description des prestations :

La prestation consiste en la fourniture véhicule PICK UP diesel 4X4 DOUBLE CABINE de 09 CV
« voir la spécification technique au point 3.3, page 17 »

3. Maitre d'Ouvrage : Le Maire de la Commune de FUNDONG.

4. Allotissement

La fourniture est ci-après définie :

Fourniture d'une pick-up 4X4 à la Commune de FUNDONG dans le Département de la BOYO, Région du Nord-Ouest

5. Coût prévisionnel

Le coût prévisionnel de l'opération à l'issue des études préalables est de 32.000.000 (Trente-deux million) FCFA

6. Financement :

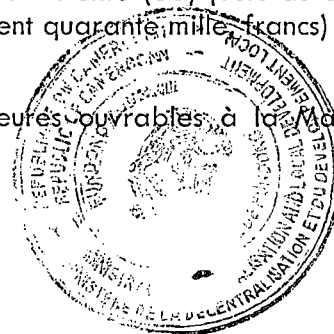
Les prestations, objet de la présente consultation sont financées par le Budget d'Investissement de la commune de FUNDONG/FIECOM au titre de l'exercice 2021

7. Cautionnement provisoire

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie par une banque de premier ordre agréée par le Ministère chargé des finances et dont la liste figure dans ce DAO, valable pendant trente (30) jours au-delà de la date originale de validité des offres et de 640,000 (Six cent quarante mille francs) FCFA

8. Consultation du Dossier :

Le dossier de consultation peut être consulté aux heures ouvrables à la Mairie de Fundong, dès publication du présent avis.



DOCUMENT No. II
RULES OF THE CONSULTATION

2.1 - CONSULTATION FILE

ARTICLE 1 : Contents of the consultation file

- 1.1** The consultation file shall describe the supplies which are subject to a certain type of Jobbing Order, lay down the consultation procedure and conditions for the Jobbing Order.
- 1.2** The consultation file shall comprise the following documents:
- 1.1 the letter of invitation to tender,
 - 1.2 technical specifications,
 - 1.3 the bill of entry and quantities,
 - 1.4 the model tender,
 - 1.5 the draft Jobbing Order,
 - 1.6 the model bid comparison table.
- 1.3** The Supplier shall study the instructions, models, conditions and specifications contained in The consultation file.

2.2- BID PREPARATION

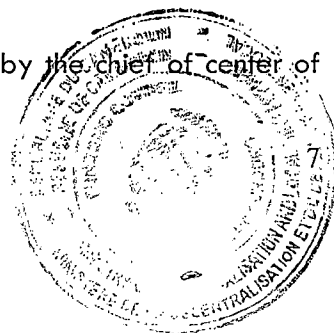
ARTICLE 2: Language

The bid as well as any correspondence comprising the bid shall be written in English or French.

ARTICLE 3: Documents comprising the bid

The bid presented by the Supplier shall comprise the following documents duly filled:

- (a) A stamped letter of submission signed and dated,
- (b) The descriptive and quantitative estimates duly filled, signed and dated;
- (c) The draft Jobbing Order duly completed, initialed and signed;
- (d) A complete administrative file comprising of the following:
 - 1. A valid Certificate of imposition;
 - 2. Certificate of non-bankruptcy established by the Court of 1st instance of the place of residence of the bidder, not more than three (03) months.
 - 3. An Attestation of the National Social Insurance Fund stating that the bidder has met all his obligations vis a vis the Fund; the attestation should be valid within specify period;
 - 4. Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance in accordance with COBAC conditions;
 - 5. A receipt showing the payment of FCFA **51 200** (Fifty-one thousand, two hundred) representing the cost of the tender file issued by the FUNDONG Municipal Treasury;
 - 6. A bid bond issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions **640,000** FCFA (Six hundred and forty thousand CFA)
 - 7. A certified copy of the Business License (certified by the chief of center of Taxes, not more than three months);
 - 8. Certified Copy of a valid taxpayer's card, delivered by the chief of center of Taxes.



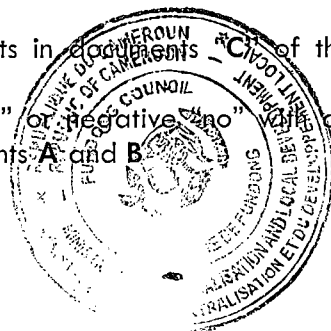
10.2 The above-mentioned Tenders Board shall prepare a report of the bid-opening session.

ARTICLE 11: Evaluation of the Bids

DESIGNATION	YES	NO
A- GENERAL PRESENTATION		
1- Document spirally bound		
2- Hard back cover		
3- Content page		
4- Coloured separators		
5- Page Numbering		
B- PROFESSIONAL EXPERIENCE OF BIDDER		
6- Table of past supplies realized for the past 5 years (at least two references) joint certified copy of the first and last page of the contract (indicate amount, year, Contract number, funding body and place of execution)		
C- ADMINISTRATIVE DOCUMENTS		
7- A stamped letter of submission signed and dated		
8- The descriptive and quantitative estimates duly filled, signed and dated		
9- The draft Jobbing Order duly completed, initialed and signed		
<p>A complete administrative file comprising of the following</p> <ul style="list-style-type: none"> - A valid Certificate of imposition; - Certificate of non-bankruptcy established by the Court of 1st instance of the place of residence of the bidder, not more than three (03) months. - An Attestation of the National Social Insurance Fund stating that the bidder has met all his obligations vis a vis the Fund; the attestation should be less than three months old; - Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance in accordance with COBAC conditions; <p>A receipt showing the payment of FCFA 51 200 (fifty one thousand two hundred) representing the cost of the tender file issued by the Bamenda Treasury;</p> <p>A bid bond issued by a first rate-bank approved by the Ministry in charge of Finance in conformity with COBAC conditions 6420,000 (Six hundred and forty thousand) FCFA</p> <ul style="list-style-type: none"> - A certified copy of the Business License (certified by the chief of center of Taxes, not more than three months); - Certified Copy of a valid taxpayer's card, delivered by the chief of center of Taxes. - A Clearance Certificate signed by the chief of Centre of Taxes that the bidder has met all the statutory declarations in issues of taxes in the current financial year; this certificate should be less than three months old; - An attestation of non-exclusion from Public Contracts issued by the Public contract Regulatory Board (ARMP); - Deadline for the execution of the works; - An attestation of site visit signed by the Director of the enterprise - Plan and Attestation of localization of company stamped and signed - A group agreement if necessary - Power of attorney if necessary - Conformity and compliance of the supplies backed by photographs of the equipment to be supplied. 		

The absence or the non-conformity of one of the elements in documents A and B of the evaluation grill above will result to the elimination of the offer

The evaluation will be done in a purely binary way "yes" or "negative/no" an acceptable minimum of 4/6 in the elements that appear in documents A and B



DOCUMENT No. III
MODEL APPENDICES

3.1 BID LETTER

Date

Consultation N°001 / RQ/ FC /FCITB/2021 of 2021 FOR THE SUPPLY OF A PICK-
UP 4X4 VEHICLE TO FUNDONG COUNCIL, BOYO DIVISION OF THE NORTH WEST
REGION

To: The Chairperson of the Tenders Board

Dear Madam,

After studying the Consultation File which we officially acknowledge receipt of, we, the
undersigned, hereby tender to supply and deliver

..... in accordance with the
request for Consultation and for the sum of

.....
CFAF (in words) exclusive of Value Added Tax and all Taxes Inclusive.....

CFAF (in figures), exclusive of Value Added Tax and all Taxes Inclusive

If our bid is approved, we undertake to deliver the supplies in accordance with the provisions
specified in the Bill of Entry and Quantities.

We are bound by the terms of this bid for a period of (number) days from the date fixed for
opening of bids, as laid down in the letter of invitation to tender. The bid shall bind us and
may be accepted at any time before the end of this period.

Pending the due preparation and signing of a Jobbing Order, this bid completed by your
written reception and the notification of award of the Jobbing Order, shall serve as a Jobbing
Order binding us mutually.

On

Signature

Name and capacity of signatory

On behalf of the Candidate.



6	4 tires and Wheel drum	265/R17	
7	Spare tyre	with Lock	
8	Brake	Front and Back	Disc and drum
9	Stabilizer bar	Front	
10	Towing loop	Front (1)	
11	Tail board (gate)	Two small strong anchor loops	
12	Signal Plate	Painted inscription	
13	Chassis protection	With butane	
14	Equipage for rough roads	4WD	
EXTERNAL EQUIPMENT			
1	Front bull bars, Back bumper + side guards	Painted	
2	Tarpaulin encage		
3	Head lamps (front)	Halogen	
4	Fuel tank tap	With key	
5	Vehicle colour	Mono-colour	
6	Door handle	black	
7	External driving mirror	2; black; manual	
8	Mud guard	Front and Back	
9	Screen wiper	intermittent	
INTERNAL EQUIPMENT			
1	Air Condition	Simple	
2	Pigeon Hole	With Key	
3	Ash Tray	present	
4	Cigarette lighter	present	
5	Digital Clock	present	
6	Audio System	Radio AM/FM+CD 2HP	
7	Antenna	Standard	
8	Speedometer	KM/H+T° water	
9	Floor Carpeting	Synthetic	
10	Foot rest	Driver	
11	Door carpeting		
12	Sun shade	Driver + Passengers	
13	Door		
14	Trash Box (lateral)	Front + Back	
15	Front seats	3 persons mini bench	
16	Back mini bench		
17	Front head rest		
18	Internal driving mirror	Standard	
19	Clothing of seats	Synthetic	
20	User's Manual	French and English	
21	Radio		
22	CD player		
23	USB pot		
24	Speakers 96)		
25	Central locking system		
TOOL KIT			
1	Hydraulic jack		
2	Wheel spanner		
3	Set of shifting spanners		
4	Set of screw drivers		
5	Fire extinguisher		
6	Signal triangle		
First Aid box			



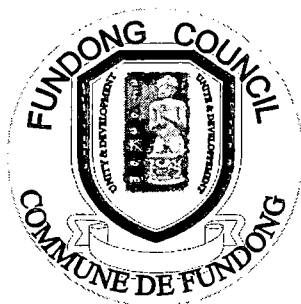
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REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

Ref: No. _____/NWR/BOYO/FC

Fundong the _____

DRAFT JOBBING ORDER

**JOBING ORDER N° _____/ JO / MINDDEVEL/FC/FCITB/2021 OF
.....2021**

AWARDED AFTER CONSULTATION

**N°001/ RQ/ FC /FCITB/2021 of/2021 FOR THE SUPPLY OF A PICK-UP 4X4
VEHICLE TO FUNDONG COUNCIL, BOYO DIVISION OF THE NORTH WEST REGION
CONTRACTOR :**

TAX PAYER'S CARD NO :

ADDRESS :

BP :

TEL:

FAX :

BANK ACCOUNT NO.....

SUBJECT : EQUIPMENT OF FUNDONG COUNCIL BOYO DIVISION OF THE NORTH WEST REGION

AMOUNT : F CFA TTC

(..... F CFA TOUTES TAXES COMPRISES)

DELAJ :Thirty (30) DAYS

**FINANCING : FEICOM/FUNDONG COUNCIL - 2019 AND FUNDONG COUNCIL
BUDGET 2021**

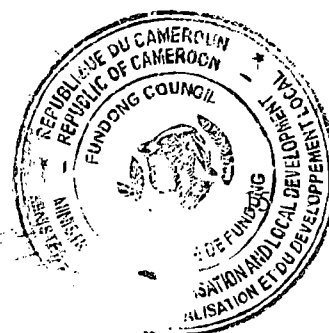
VOTE CHARGE : :

ENTERED INTO ON :

SIGNED ON :

NOTIFIED ON :

REGISTERED ON :



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CHAPTER I: GENERAL CONSIDERATIONS

ARTICLE 1: PURPOSE OF THE JOBBING ORDER

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ARTICLE 4: GENERAL TEXTS

ARTICLE 5: DUTIES OF THE SERVICE HEAD AND OF THE ENGINEER

ARTICLE 6: PERIOD AND PLACE OF DELIVERY.

ARTICLE 7: RESIDENCE OF THE SUPPLIER

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ARTICLE 9: CONSISTENCY OF SERVICES

ARTICLE 10: DESCRIPTION OF SUPPLIES

ARTICLE 11: INFORMATION AND DOCUMENTS TO BE FURNISHED

ARTICLE 12: RECEPTION OF SUPPLIES

ARTICLE 13: GUARANTEE

ARTICLE 14: INSURANCE AND TRANSPORT

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ARTICLE 16: AMOUNT OF THE JOBBING ORDER

ARTICLE 17: TERMS AND CONDITIONS FOR PAYMENT

ARTICLE 18: BANK DOMICILIATION

ARTICLE 19: TAX SYSTEM

ARTICLE 20: STAMP DUTY AND REGISTRATION

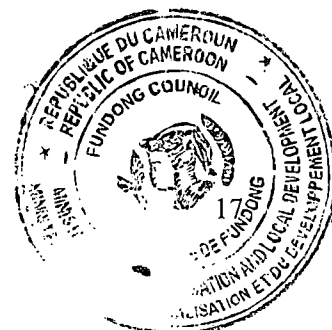
CHAPTER IV: MISCELLANEOUS PROVISIONS

ARTICLE 21: PRODUCTION AND CIRCULATION OF THE JOBBING ORDER

ARTICLE 22: DISPUTES

ARTICLE 23: CANCELLATION OF THE JOBBING ORDER

ARTICLE 24: VALIDITY OF THE JOBBING ORDER



He ensures the respect of the administrative, technical, financial conditions and contractual time-limits.

- The Contract Engineer shall be the **Divisional Chief of State Property for BOYO**, hereinafter referred to as the Engineer.
- The supplier shall be *[to be specified]*.
- The authority in charge of ordering payment shall be **The Mayor of FUNDONG Council**.
- The authority in charge of the clearance of expenditures shall be the **Municipal Treasurer for FUNDONG Council**
- The bodie or official in charge of payment shall be the **Accountant of FEICOM for Fundong Council/FIECOM funding and the Municipal Treasurer for FUNDONG Council Fundong Council Funding**
- The official competent to furnish information within the context of the execution of this contract shall be **The Lord Mayor of FUNDONG Council**.
- The service in charge of monitoring and control shall be **the Control brigade MINMAP – Boyo**
- The Service for information relating to the execution of the this project shall **be he DD/MINMAP - Boyo**

ARTICLE 6: PERIOD AND PLACE OF DELIVERY

The delivery period for supplies shall be fixed at **60 Days** with effect from the date of notification of this Jobbing Order.

Delivery shall be made **at the FUNDONG Council**

ARTICLE 7: RESIDENCE OF THE SUPPLIER

The supplier's main residence shall be:

at:
P .O. Box:
TEL:
FAX:

All notifications to him shall validly be forwarded to this address.

CHAPTER II

PERFOMANCE OF THE JOBBING ORDER

ARTICLE 8: ROLES AND RESPONSIBILITIES OF THE SUPPLIER

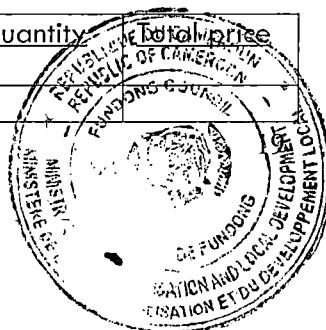
The supplier has as mission to effect the supply of items as described in Article 10 under the control of the **Divisional Chief of State Property for BOYO** and in keeping with the rules and standards in force in Cameroon and the specifications of this Jobbing Order.

ARTICLE 9: CONSISTENCY OF SERVICES

ARTICLE 10: DESCRIPTION OF SUPPLIES

The services shall include the supply of:

<u>No</u>	<u>Item</u> <u>Description</u>	<u>2019</u> <u>reference</u>	<u>Technical</u> <u>specification</u>	<u>Unit</u> <u>price</u>	<u>quantity</u>	<u>Total price</u>



FINANCIAL PROVISIONS

ARTICLE 15: GENERAL NOTIONS – PRICES

The supplier shall be reputed to be perfectly knowledgeable about all the constraints inherent in the performance of the services and about all local conditions likely to influence such performance.

The prices of this Jobbing Order shall be final and not subject to review. They shall take into account all supplies, charges, false charges and contingences and shall be understood to be inclusive of taxes.

ARTICLE 16: AMOUNT OF THE JOBBING ORDER

The total amount of this Jobbing Order stands at
..... CFAF inclusive of taxes (amount in words) in
accordance with the breakdown of estimates appended here to

UNITE PRICE SCHEDULE

THE UNIT PRICE SCHEDULE FOR THE SUPPLY OF A PICK-UP VEHICLE DOUBLE CABINE, DIESEL, 9CV TO THE FUNDONG COUNCIL				
S/N	DESCRIPTION	UNIT	U.P Figure	U.P in Words
01	VEHICULE PICK UP DIESEL 4X4 DOUBLE CABINE DE 09 CV	U		
02	TOOL KIT	U		
03	First aid box	U		

COST ESTIMATE

BILL OF QUANTITY AND COST ESTIMATE FOR THE SUPPLY OF A PICK-UP VEHICLE DOUBLE CABINE, DIESEL, 9CV TO THE FUNDONG COUNCIL					
No	Item Description	Unit	Qty	Unit cost	Total cost
01	VEHICULE PICK UP DIESEL 4X4 DOUBLE CABINE DE 09 CV	U	1		
02	TOOL KIT	U	1		
03	First aid box	U	1		
	SUMMARY				
	TOTAL WITHOUT TAXES				
	VAT (19.25%)				
	AIR (2.2 or 5.5) %				
	TOTAL ALL TAXES INCLUSIVES				
	NET TO BE PAID				

ARTICLE 17: TERMS AND CONDITIONS FOR PAYMENT

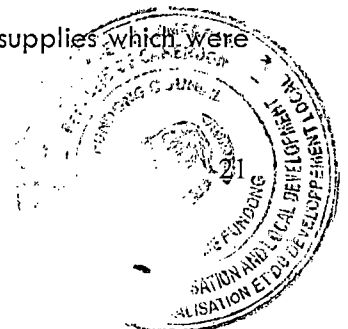
17.1 Start-up advance:

Upon notification of the contract to the supplier, an advance payment corresponding to **(30% of the contract amount, after tax)** may be granted to the holder of the Jobbing Order, at his request.

This advance payment shall be guaranteed 100% (one hundred percent) by a first class bank approved by the Ministry in charge of finance.

Release of this guarantee shall be issued upon reception of all the supplies which were the purpose of the Jobbing Order.

17.2. Scheduling payments:



**CHAPTER IV
MISCELLANEOUS PROVISIONS**

ARTICLE 21: PRODUCTION AND CIRCULATION OF THE JOBBING ORDER

Seven (07) copies of this Jobbing Order shall be produced and circulated.

ARTICLE 22: DISPUTES

Any dispute arising between the contracting parties shall be the subject of an attempt at reconciliation through direct understanding.

Failure of amicable settlement, the final verdict of any dispute stemming from this Jobbing Order shall be passed by the competent Cameroonian court in BOYO.

ARTICLE 23: CANCELLATION OF THE JOBBING ORDER

This Jobbing Order may be cancelled under the conditions and formalities provided for by the regulations in force.

ARTICLE 24: VALIDITY OF THE JOBBING ORDER

This Jobbing Order shall be valid only after its signature by the Delegated Contracting Authority and shall become enforceable only after its notification to the Supplier.

PAGE AND LAST OF JOBBING ORDER N° ____/ JO
/ MINDDEVEL/FC/FCITB/2021 OF2021

AFTER
WITH THE COMPANY:
FOR THE SUPPLY
AMOUNT OF THE JOBBING ORDER: CFAF
(In words
CFA francs inclusive of taxes)

EXECUTION TIME:

Read and accepted by the contractor <div style="text-align: right; margin-top: 10px;">(place of signature) _____ (date) _____</div>	
Signature of Contracting Authority <div style="text-align: right; margin-top: 10px;">(place of signature) _____ (date) _____</div>	
Registration	



ANNEX No. 1: MODEL BID

I, the undersigned _____ [indicate the name and capacity of signatory]
Representing the _____ enterprise or group of enterprises with head office at
_____ registered in the trade register of _____ under the number
No. _____

Having taken cognisance of all the documents featured or mentioned in the Tender File including
the addenda of **N°001 / RQ / FC / FCITB / 2021** of / **2021 FOR THE SUPPLY OF A PICK-UP 4X4
VEHICLE TO FUNDONG COUNCIL, BOYO DIVISION OF THE NORTH WEST REGION**

Submit and commit myself to deliver the supplies in accordance with the Tender File, in return for
the prices which I myself establish on the basis of the price and quantity schedule which give the
amount of the bid for lot No. _____ at _____ [in
figures and words] CFA francs exclusive of VAT

_____ CFA francs Inclusive of all taxes [In figures and words].

- I pledge to deliver the supplies within a deadline ofmonths.
- In addition, I pledge to maintain my offer for 60 days from the deadline of submission of
tenders.

The rebates offered and modalities of application of the said rebates are as
follows _____

The Project Owner shall pay the sums due for this contract by crediting account
No.....opened in.....Bank.....Branch

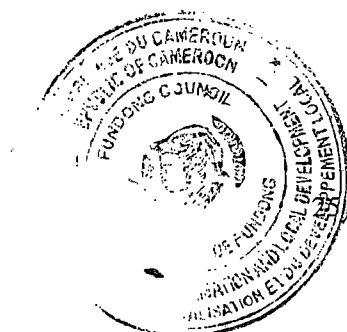
Prior to the signing of the contract, this bid accepted by you shall constitute an agreement
between us.

Done at _____ on

Signature of _____

In the capacity as _____

Duly authorised to sign bids for and on behalf of _____



ANNEX No. 3: MODEL FINAL BOND

Bank:

Reference of the bond: No _____

Addressed to *[Indicate the Project Owner and his address]* Cameroon, hereinafter referred to as the "Project Owner"

Whereas _____ *[name and address of Supplier]*, hereafter referred to as "the Supplier", has committed himself, in execution of the contract referred to "the contract", to carry out *[indicate the nature of the services]* .

Whereas it is stated in the contract that the Supplier shall entrust to the Project Owner a final bond of an amount equal to *[indicate the percentage between 2 and 5 %]* of the amount of the corresponding portion of the contract, as guarantee of the execution of his full obligations in accordance with the terms of the contract,

Whereas we have agreed to give the Supplier this guarantee,

We, _____ *[name and address of bank]*

Represented by _____ *[name of signatories]*,

hereinafter referred to as "the bank", we commit ourselves to pay the Project Owner, within a maximum deadline of eight (8) weeks, upon simple written request declaring that the Supplier has not satisfied his contractual commitments within the meaning of the contract, without being able to defer the payment nor raise any contests for whatever reason, any sum up to the sum of _____ *[in figures and words]*.

We agree that no change or addendum or any other amendment to the contract shall free us of any obligation incumbent on us by virtue of this final bond and we hereby incline to any notification, addendum or change.

This final bond shall enter into force as soon as it is signed and the Supplier is notified of the contract. It shall be released within a deadline of *[indicate the deadline]* from the date of the provisional acceptance of the supplies.

After this date, the bond shall be baseless and should be returned to us without the express request on our part.

Any request for payment formulated by the Project Owner by virtue of this guarantee should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This bond shall, for purposes of its interpretation, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank at.....on.....

[Signature of the bank]



Bank: _____

Reference of the guarantee: No. _____

Addressed to *[Indicate the Project Owner]*

[Address of Project Owner]

Hereinafter referred to as "the Project Owner"

Whereas _____ *[name and address of Supplier]* hereinafter referred to "the Supplier", pledged, in execution of the contract, to carry out the supplies of *[indicate the subject of the supplies]*

Whereas it is stipulated in the contract that the retention fund fixed at *[percentage below 10 % to be specified]* of the amount of the contract may be replaced by a joint guarantee,

Whereas we have agreed to provide the Supplier with this guarantee,

We, _____ *[name and address of the bank]*,

Represented by _____ *[names of signatories]* and hereinafter referred to as "the bank",

Hence, we hereby affirm that on behalf of the Supplier, we guarantee and are responsible to the Project Owner for a maximum amount of _____ *[in figures and words]* corresponding to *[percentage below 10 % to be specified]* of the contract price.

And we pledge to pay to the Project Owner within a maximum deadline of eight (8) weeks upon his simple written request declaring that the Supplier has not fulfilled his contractual obligations or is indebted to the Project Owner within the meaning of the contract amended where need be by its additional clauses, without being able to defer the payment nor raise any contest for whatever reason, any sum(s) within the limits of the amount equal to *[percentage below 10 % to be specified]* of the total amount of the work featuring in the final statement, without the Project Owner having to prove or give the reasons nor the reason for the amount of the sum indicated above.

We hereby agree that no change or addendum or any other amendment shall release us of any obligation incumbent on us by virtue of this guarantee and we hereby incline to any amendment, addendum or change.

This guarantee shall enter into force upon signature. It shall be released within thirty (30) days from the date of the final acceptance of the supplies and upon release by the Project Owner.

Any request for payment formulated by the Project Owner by virtue of this guarantee should be done by registered mail with acknowledgement of receipt to reach the bank during the period of validity of this commitment.

This guarantee shall, for purposes of its interpretation and execution, be subject to Cameroon law. Cameroon courts shall be the only jurisdictions competent to rule on this commitment and its consequences.

Signed and authenticated by the bank

At _____ on

[Signature of the bank]



**List of banking establishments and financial bodies authorised to issue
bonds for public contracts**

BANKS

1. Afriland First Bank
2. Banque Atlantique
3. Banque Gabonaise pour le Financement International (BGFI BANK)
4. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
5. CITI Bank
6. Commercial Bank of Cameroon (CBC)
7. Ecobank
8. National Financial Credit Bank
9. Société Camerounaise de Banque au Cameroun
10. Société Générale de Banque au Cameroun
11. Standard Chartered Bank Cameroon
12. Union Bank of Cameroon
13. United Bank for Africa.
14. CCA BANK

II- Insurance companies

ANY APPROVED INSURANCE COMPANY IN THE REPUBLIC OF CAMEROON



