

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU
DÉVELOPPEMENT LOCAL

REGION DU NORD-OUEST

DEPARTEMENT DE BOYO

COMMUNE DE FUNDONG

COMMISSION INTERNE DE PASSATION
DES MARCHES



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No 10/NWR/BOYO/FC/FCITB/2021 15

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

TENDER FILE N° 006 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23/03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION.

PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821

IMPUTATION: IW03386

FINANCIAL YEAR 2021

Lot:	Location of project	Amount of project	Amount of bid bond	Cost of tender file :
SINGLE	FUNDONG TOWN	26 367 964F CFA	52 736 00F CFA	50 000F CFA



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MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

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FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No. 15 /NWR/BOYO/FC/FCITB/2021

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

TENDER FILE N° 006 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23 / 03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION.

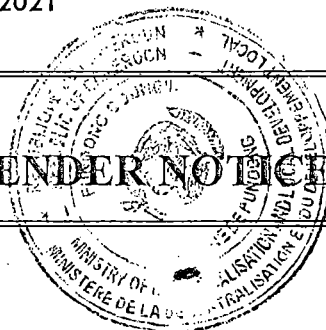
PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821
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FINANCIAL YEAR 2021

PART 01
AVIS D'APPEL D'OFFRES/TENDER NOTICE



Participation is open under the same conditions to all Cameroonian companies and business concerned that have proven experience in the field of Renewable Energy, electrical engineering and civil engineering in general.

4. Financing

The works, subject of this invitation to tender, shall be financed by the 2021 Public Investments Budget of MINDDEVEL.

5. Consultation of the tender file

The file may be consulted during working hours at the FUNDONG COUNCIL, Contract Award Service, as soon as this notice is published.

6. Acquisition of the tender file

The file may be obtained from the FUNDONG COUNCIL Secretariat, as soon as this notice is published against the payment of the sum of 50 000 CFA francs (Fifty thousand Francs CFA), payable at a Fundong Council Treasury, representing the cost of purchasing the Tender File

7. Presentation of the tender file

The tender file in three (03) volumes shall be enclosed in three sealed envelopes.

- Envelope A containing the administrative documents (Volume 1);
- Envelope B containing the technical offer (Volume 2);
- Envelope C containing the financial offer (Volume 3).

The three volumes shall then be enclosed in a single sealed envelope bearing only the reference of the tender in question. The different documents of each offer shall be numbered as indicated in the tender and separated by dividers of the same colour.

8. Submission of the tender file

Each offer drafted in English or French in 07 (seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach the FUNDONG COUNCIL, Contract Award Service not later than 13/04/2021 at 10:00 noon local time and should carry the inscription:

**" OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE N°
006 /ONIT/MINDDEVEL/FC/FCITB/2021 OF 23/03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY CAMERAS IN
FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION."**

«To be opened only during the bid opening session »

The offers or the bids submitted after the stipulated deadline shall not be received.

9. Admissibility of bids

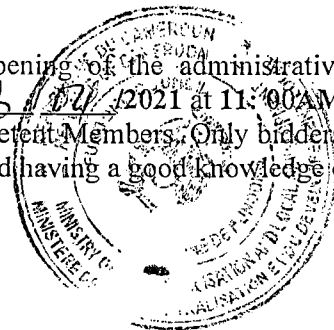
The bids not respecting the separation mode of the financial bid from the administrative and technical bids shall be rejected.

Any bid not in conformity with the prescription of this tender notice and tender file shall be declared inadmissible. Especially the absence of a bid bond of a first-rate bank approved by the Ministry of Finance and valid for a period of thirty (30) days shall be rejected.

Least they are rejected, only the originals or certified true copies by the issuing service or administrative authorities of the administrative documents are accepted. They must obligatorily not be older than three (03) months and must be valid during the bid opening session.

10- Opening of bids

The bids shall be opened in a single phase. The opening of the administrative documents, the Technical and Financial offers will take place on the 12/04/2021 at 11:00AM local time, in the conference hall of the FUNDONG Council, by its competent Members. Only bidders may attend or be represented by duly mandated persons of their choice and having a good knowledge of their files.



REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

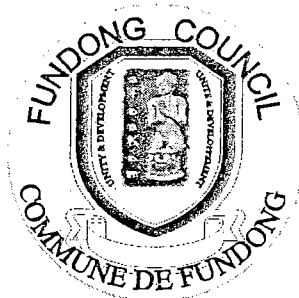
MINISTÈRE DE DÉCENTRALISATION ET DU
DÉVELOPPEMENT LOCAL

REGION DU NORD-OUEST

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REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No 14/NWR/BOYO/FC/FCITB/2021 44

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

AVIS D'APPEL D'OFFRES

Avis d'Appel d'Offres National Ouvert en procédure d'urgence
N° 14 /AONO/MINDDEVEL/FC/FCITB/2021 DU 23/03 2021 SUR PROCEDURE
D'URGENCE POUR LES TRAVAUX L'INSTALLATION DES LAMPARDAIRES SOLAIRES ET CAMERAS
DE SURVEILLANCES DANS LA COMMUNE DE FUNDONG, Département du BOYO, Région du Nord-
Ouest.

FINANCEMENT : BIP 2021

Lot:	Lieu du Projet	Montant du Projet	Montant caution provisoire	Montant d'achat du DAO :
UNIQUE	COMMUNE DE FUNDONG	26 367 964 F CFA	527,360 F CFA	50 000 F CFA

1.- Objet de l'Appel d'Offres

Dans le cadre de l'exercice budgétaire 2021, le Maire de la COMMUNE de FUNDONG, Autorité Contractante lance un Appel d'Offres National Restreint pour les **TRAVAUX D'INSTALLATION DES LAMPARDAIRES SOLAIRES ET CAMERAS DE SURVEILLANCES DANS LA COMMUNE DE FUNDONG, Département du BOYO, Région du Nord-Ouest**.
C'est un seul lot :

INSTALLATION DES LAMPARDAIRES SOLAIRES ET CAMERAS DES SURVEILLANCE DANS LA COMMUNE DE FUNDONG

2.- Consistance des travaux

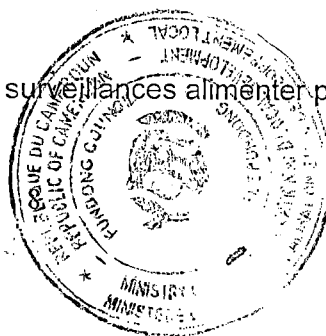
Les prestations comprennent les opérations suivantes :

Fourniture lampadaires solaires (LED 30W/12V)

Massifs en béton

Pose des lampadaires

Fourniture et pose des Cameras de surveillances alimenter par energie solaire



produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative, datant de moins de trois (03) mois et valide le jour de l'ouverture des plis.

10.- Ouverture des offres

L'ouverture des plis se fera en un temps. L'ouverture des pièces administratives et des offres techniques et financières aura lieu le 13/07/2021 à 10h00, heure locale, dans la salle de conférence de la COMMUNE de FUNDONG, par la Commission de Passation de Marchés siégeant en présence des soumissionnaires ou de leurs représentants dûment mandatés et ayant une parfaite connaissance du dossier.

11.- Délai de réponse des soumissionnaires

Pour cet Appel d'Offres, le délai de réponse est fixé à vingt (20) jours calendaires aux entreprises désireuses d'y participer à compter de la date de publication de l'Avis d'Appel d'Offres.

12.- Délai d'exécution des travaux

Le délai global d'exécution des travaux est de quatre(04) mois calendaires. Ce délai comprend les périodes des pluies, toutes les intempéries et sujétions diverses et court à compter de la date de notification de l'ordre de service de commencer les travaux.

13.- Cautionnement Provisoire (Garantie de soumission)

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie, selon le modèle indiqué dans le dossier d'Appel d'Offres, par une banque de premier ordre agréée par le Ministère des Finances et dont la liste figure en annexe d'un montant égal à **527,360 F CFA** (Cinq cent Vingt sept mille trois cent cinquante neuf) francs CFA respectivement.

Le cautionnement provisoire sera libéré d'office au plus tard (20) jours après l'expiration de la validité des offres pour les soumissionnaires n'ayant pas été retenus. Dans le cas où le soumissionnaire est attributaire de la lettre commande, le cautionnement provisoire sera libéré après constitution du cautionnement définitif.

14.- Evaluation des Offres

L'évaluation des offres se fera en trois (03) étapes :

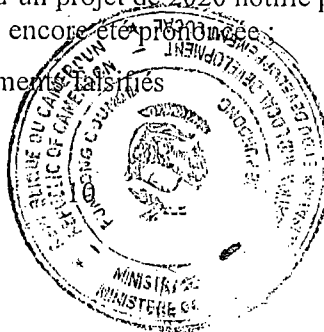
- 1^{ère} étape : Vérification de la conformité du dossier administratif de chaque soumissionnaire ;
- 2^{ème} étape : Evaluation des offres techniques ;
- 3^{ème} étape : Analyse des offres financières.

Les critères d'évaluation des offres sont les suivants :

14.1-Critères éliminatoires

14.1.1-Pièces administratives

- Absence de bid bond
- Toute offre non conforme aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence ou l'insuffisance de la caution provisoire de soumission.
- Absence d'une pièce administrative ;
- Toute entreprise disposant d'un projet de 2020 notifié pour débuter en 2020 et dont la réception provisoire n'a pas encore été prononcée.
- Fausse déclaration ou documents falsifiés



14.1.2-Offres techniques

- Dossier incomplet ou pièces non conformes ;
- Fausse déclaration ou documents falsifiés ou scannés ;
- Non existence dans l'offre technique de la rubrique « organisation, méthodologie et planning » ;
- Absence d'une capacité de préfinancement d'au moins cinq millions cinq cent mille (5,500 000) francs CFA respectivement.
- De façon systématique, toute offre n'ayant pas atteint ou dépassé après évaluation technique, la barre de 75 % du OUI sera écartée et non éligible à l'analyse financière ;

14.1.3-Offres financières

- Offre financière incomplète ;
- Pièces non conformes ;
- Omission dans l'offre financière d'un prix unitaire quantifié ;
- Absence d'un sous-détail de prix ;
- Modification du model du sous-détail de prix unitaire.

Critères essentiels

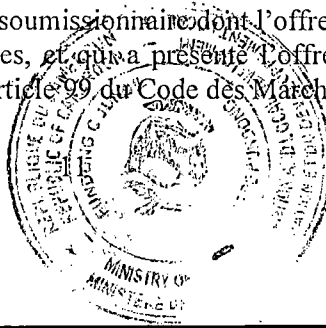
L'offre technique du soumissionnaire sera évaluée sur les éléments suivants :

N°	Désignation	Nombre de point
1	Présentation générale de l'offre : Reliure, Intercalaire de couleur et page de garde, Présentation de toutes les pièces dans l'ordre prescrit, Qualité du document.	01
2	Qualité du personnel : Qualifications, expérience du personnel affecté au projet, CV, CNI et attestation de disponibilité daté et signé.	05
3	Moyens techniques et matériels affectés au projet : L'entreprise devra justifier la propriété du matériel nécessaire à l'exécution des travaux.	01
4	Références de l'entreprise : <ul style="list-style-type: none">▪ Expérience dans les travaux de genie rural ou electrique	02
5	La présence de la Méthodologie d'exécution des travaux	04
06	La présence de la Capacité de préfinancement	01

La note de l'offre technique sera obtenue par addition des points pour chaque critère. Seule l'offre technique ayant obtenue une note égale ou supérieure à 75% du OUI sera à l'évaluation financière.

15.- Attribution de la lettre commande

La lettre commande sera attribuée au soumissionnaire dont l'offre est conforme pour l'essentiel aux dispositions du Dossier d'Appel d'Offres, et qui a présenté l'offre évaluée la moins-disante et techniquement qualifiée, conformément à l'article 99 du Code des Marchés Publics.



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NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No. 11 NWR/BOYO/FC/FCITB/2021/15

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

TENDER FILE N° 006 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23 /03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION.

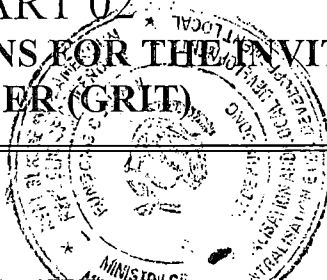
PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821
IMPUTATION: IW03386

FINANCIAL YEAR 2021

PART 02
GENERAL REGULATIONS FOR THE INVITATION TO
TENDER (GRIT)



GENERAL RUGULATION FOR THE INVITATION TO TENDER

A.-GENERALITIES

Article 1: Scope of the bid

1.1.1.1. The Contracting Authority, The Mayor for FUNDONG Council hereby launches an OPEN National Invitation to Tender by emergency procedure N° ~~206~~ ^{23/09} /ONIT/MINDDEVEL/FC/FCITB/2021 OF 23/09/2020 for the **THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION**

1.2. The successful bidder or contractor must complete the work within the period indicated in the RFP, and which runs from the date of notification of the service order (SO) to start the work.

1.3. In this present invitation to tender (LPO), the term "day" refer to a calendar day.

Article 2: Funding

The above works, subject of the present invitation to tender, are financed by the 2021 Public Investment Budget/MINDDEVEL.

Article 3: Fraud and corruption

3.1. The Contracting Authority requires that bidders and contractors respect strictly the rules of professional ethics during the procurement process and execution of this contract. Under this principle:

a. The following definitions are applicable:

I. Is guilty of "corruption" anyone who offers, gives, solicits or accepts any benefit to influence the action of a public official in the allocation or the execution of a contract.

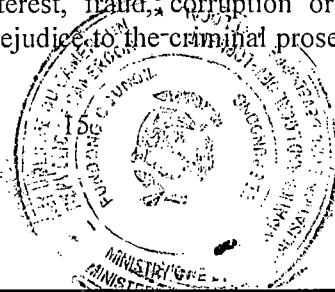
II. Is engaged in "fraudulent practices" anyone who distorts or misrepresents facts in order to influence the award or execution of a contract.

III. "Collusive practices" are any form of agreement between two or more bidders (with the knowledge of the contracting Authority or not) to artificially maintain prices of the offers at a level not corresponding to those that would result from the competition.

IV. "Coercive practices" are any form of damage to persons or their property or threats against them to influence their action in the attribution or the execution of a Contract.

b. Shall reject any award proposal if it is proven that the proposed contractor is, directly or through an agent, convicted of corruption or engaged in fraudulent, collusive or coercive practices for the award of the said contract.

3.2. The Minister of Public Contracts, Authority in charge of public contracts may on a provisional basis, take a decision to band or suspend any bidder for a period not exceeding two (2) years, that is found guilty of influence, conflicts of interest, fraud, corruption or production of no-authentic documents in the bid submission, without prejudice to the criminal prosecution that could be engaged against him.



5.2 The Project Owner shall authorise the bidder and his employees or agents to enter the premises and the land for the said visit, but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.

Article 6: Building materials, materials, supplies, equipment and authorised services

6.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

6.2 Within the meaning of this 6.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

B. TENDER FILE

Article 7: Contents of tender file

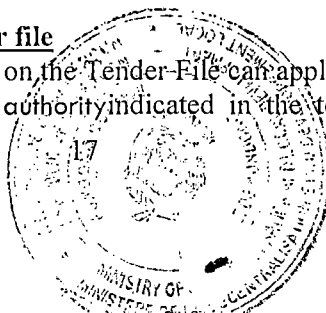
7.1. The tender file describes the works, subject of the contract, establishes the consultation procedures of the contractors and special contract conditions. In addition to the amendment(s) published in conformity to article 8 of the General regulations of the invitation to tender (RGAO), it includes the following documents:

- 1) The invitation to tender written in French and English (AAO);
- 2) General Regulation of the invitation to tender (RGAO);
- 3) Special Regulation of the invitation tender (SRIT);
- 4) Specification of the Special administrative Clauses (CCAP);
- 5) Specifications of the special Technical Clauses (CCTP);
- 6) Unit price schedule;
- 7) Bill of Estimates and Quantities;
- 8) Format of Sub-Detail of unit prices;
- 9) Drawings and other elements of the technical file;
- 10) Model engagement letter by bidder;
- 11) Model bid submission letter;
- 12) Model bid bond;
- 13) Model performance guarantee;
- 14) Model bank guarantee for the refund of start-up advance;
- 15) Model of draft contract;
- 16) Lists of banks of 1st order approved by the Ministry in charge of finance;
- 17) Table of references of the bidder;
- 18) Table of key materials and equipment of the contractor;
- 19) Model of qualification and experience of the key personnel responsible for enforcement of the contract.

7.2. The bidder must consider all of the regulations, forms, conditions and specifications contained in the Tender File. He is invited to provide all the information requested and to prepare a compliant offer in all aspects. Any deficiency can lead to the rejection of its offer.

Article 8: Clarification made to the tender file

8.1. Any bidder seeking clarification on the Tender File can apply to the Contracting authority in writing at the address of the Contracting authority indicated in the tender notice. The Contracting



- III. A written confirmation authorizing the signatory of the bid to engage the bidder
- IV. The CCAP is duly initialed on each page and signed on the last page.
- V. Localization plan is duly signed by the authority concerned

b. Volume II: Technical File

It includes:

- I. Attestation of site visit and the site visit report;
- II. Personnel: the contractor will present the competent technical staff and workers he intends to hire before the beginning of the work (attach to each staff CV signed by the candidate, certified copy of technical diploma, attestation of presentation of original and the attestation of availability signed by the candidate);
- III. Site equipment: The contractor shall justify the ownership and the State of the equipment necessary for the performance of the work (providing registration certificates, invoices and certificates of technical visit of rolling equipment);
- IV. References of the company (the contractor will provide contracts or Jobbing orders for similar work carried out as well as related minutes of reception);
- V. The technical note on the methodology of intervention of the work: the company will produce a technical note dated and signed providing all the information concerning the mode of execution of the works, the planning of intervention, the expected output, provision of materials or site materials, the potential advantages in terms of safety of the environment and the Organization of the company;
- VI. The CCTP duly initialed on each page and signed on the last page;
- VII. Attestation of solvency of the contractor.
- VIII. Commentaries (optional)
A commentary on the technical choices of the project and possible proposals.

c. Volume 3: Financial File

It includes:

- I. The tender specimen form, in original drafted according to the model attached, stamped at the rate in force, signed and dated;
- II. The unit price schedule duly completed, with an indication of the unit price excluding VAT in letters and figures;
- III. Bill of estimates and quantities completed;
- IV. Sub-details of the different prices according to the model attached;

Bidders will therefore use the parts and models provided in the Tender File, subject to the provisions of section 16.2 of the RGAO on the other possible forms of bid security.



15.3. When there is no article in the contract for the revision of prices and the period of bid validity is extended over sixty (60) days to the date of notification of the contract award or of the service order to start work to the successful bidder, as provided in the CCAP, the effect of actualization is not taken into account for the purposes of the assessment.

Article 16: Guarantee of submission

16.1. In application of article 10 of the RGAO, the bidder will provide a bid bond of the amount specified in the OMPP, which will be an integral part of its bid.

16.2. The bid bond must be in conformity with the model presented in the Tender File.

16.3. Any bid not accompanied by an acceptable bid bond will be rejected by the tenders' board as non-compliant. The bid bond of a group must be established in the name of the agent mandated to submit the bid and each member of the grouping must be mentioned.

16.4. The bid bonds and bids of unsuccessful bidders shall be returned within a period of fifteen (15) days from the date of publication of the results.

16.5. The bid bond of the successful bidder shall only be released as soon as the latter has signed the contract and has provided the required performance guarantee.

16.6. The bid bond may be seized:

a. If the bidder withdraws his bid during the period of validity;

b. If the bidder selected:

- ☐ Fails to fulfill its obligation to accept the contract pursuant to the results of award of the contract, or
- ☐ Fails to provide the performance guarantee pursuant to section 30 of the RGAO.

Article 17: Form and signature of the bid

17.1. The bidder will prepare an original of the constituent documents of the bid described in section 11 of the RGAO, in a volume bearing clearly the indication "**ORIGINAL**". In addition, the bidder shall submit the number of copies required by the OMPP, bearing the indication "**COPY**". In case of discrepancy between the original and the copies, the original will be taken.

17.2. The original and all copies of the offer must be typed or written in eligible ink and will be signed by the person duly empowered to sign on behalf of the bidder. All pages of the bid including overleaf will be initialed by the person (s) mandated to sign the offer.

17.3. In the offer there shall be no amendment, deletion or overloading, unless such corrections are initialed by the signatories of the bid.

D. SUBMISSION OF BIDS

Article 18: Sealing and marking of bids

18.1. The bidder will place the original and copies of the constituent documents of the bids in two separate and sealed envelopes marked "**Original**" and "**Copy**", as the case may be. These envelopes will then be placed in an outer envelope which will also have to be sealed, but that should give no indication of the identity of the bidder.

18.2. The inner and outer envelopes

a. Will be addressed to the Contracting authority as indicated in the OMPP;



bidders or to any other person not concerned in this process until the award of the contract shall be made public by the Contracting Authority.

23.2. Any attempt by a bidder to influence the Tender's board or the Sub-Committee for analysis in the evaluation of bids or the Contracting authority in the award decision may lead to rejection of his bid.

23.3. Notwithstanding the provisions of paragraph 19.2, between the opening of bids and the award of the contract, if a bidder wishes to enter in contact with the Contracting authority for reasons related to his bid, he must do so in writing.

Article 24: Clarification on the bids and contact with the Contracting authority

24.1. To facilitate the examination and comparison of bids, the Chairman of the Tender's board may, at his discretion, ask any bidder for clarification on the bidder's bid. The request for clarification and the response shall be in writing, but no change in the amount or the content of the submission is sought, offered or permitted, unless it is necessary to confirm the correction of arithmetic errors discovered by the Sub-Commission for analysis in the evaluation of bids.

24.2. Subject to the provisions of paragraph 1 above, bidders are not allowed to have contact with any member of the tender's board and that of the Sub-committee for analysis for issues related to their bids, between the opening of bids and the award of the contract.

Article 25: Determining the conformity of bids

25.1. The Sub-Commission for analysis shall carry out a detailed examination of the bids to determine if they are complete, if the required guarantees have been provided, if the documents were properly signed and bids are generally in good order.

25.2. The Sub-Commission shall determine if the bid is substantially responsive to the requirements of the Tender File based on its content without recourse to extrinsic evidence.

Article 26: Correction of errors

26.1. The Sub-Commission shall check the bids found substantially responsive with the requirements of the Tender File for any correction of arithmetic errors. The Sub-Commission for analysis will correct the errors in the following ways:

- a. If there is a contradiction between the unit price and the total price obtained by multiplying the price by the amount, the unit price will govern and the total price will be corrected, unless, in the opinion of the Sub-Commission for analysis, the comma of the decimal digits of the unit price is obviously poorly placed, in which case the total price indicated will prevail and the unit price will be corrected.
- b. If the total obtained by addition or subtraction of the subtotals is not correct, the subtotal as indicated will govern and total will be corrected.
- c. If there is a contradiction between the price indicated in words and figures, the amount in words will govern, unless this amount is related to an arithmetic error confirmed by the sub detail of the said price, in which case the amount in figures will prevail subject to paragraphs (a) and (b) above.
- d. If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.

26.2. The bid amount will be corrected by the Sub-Commission for analysis, in accordance with the procedure of correction of errors mentioned above and with the confirmation of the bidder, such amounts will be deemed to hire him.



In case of any petition, it must be addressed to the Minister in charge of Public Contracts, with copies to the organ in charge of the regulation of public contracts, the Contracting authority as well as the chairperson of the tenders' board.
On risk of being declared null and void, any petition must be formulated within a maximum of five (5) working days after the publication of result.

Article 32: Signature of the Contract

The award of a contract shall be materialised by a decision of the Contracting authority and notified to the successful bidder.

32.1. After the publication of the award decision, the draft contract subscribed by the successful bidder is transmitted to the competent tenders' board for examination and adoption.

32.2. The Contracting authority has a time-limit of seven (07) days from the date of reception of the approved draft contract from the competent's tenders' board and subscribed by the successful bidder to sign the contract.

32.3. The contract is notified to the contractor within five (05) days of signature.

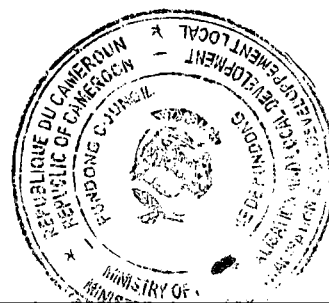
Article 33: Guarantees

33.1. The final bond must be constituted within twenty (20) days following the notification of the contract by the Contracting authority guaranteeing of the complete execution of the contract.

33.2. The final bond may not be less than two percent (2%) and more than five percent (5%) of the initial value of the contract. It may be replaced by a bank caution issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. Small and medium-sized enterprises (SME) constituted of National capital and managed by nationals may, in lieu of the final bond, provide a stator lien or a bond issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. The absence of the final bond within the prescribed time-frame, the Contracting authority may decide to cancel or terminate the contract at the fault, expense and risk of the said contractor according to the conditions provided in the General Administrative Clauses (CCAG).



REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

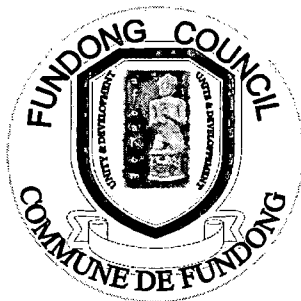
MINISTÈRE DE DÉCENTRALISATION ET DU
DÉVELOPPEMENT LOCAL

REGION DU NORD-OUEST

DEPARTEMENT DE BOYO

COMMUNE DE FUNDONG

COMMISSION INTERNE DE PASSATION
DES MARCHES



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No 11 NWR/BOYO/FC/FCITB/2021

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

TENDER FILE N° 006 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23 / 03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION.

PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

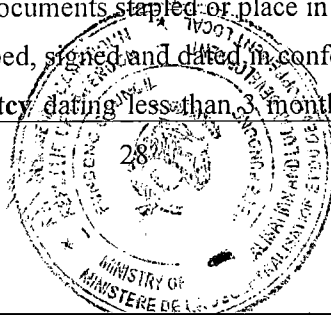
AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821
IMPUTATION: IW03386

FINANCIAL YEAR 2021

PART 03
SPECIAL REGULATION FOR THE INVITATION TO
TENDER (SRIT)

TENDER FILE FOR THE INSTALLATION OF AUTONOMOUS SOLAR STREET LIGHTS IN FONFUKA MUNICIPALITY BUM SUB DIVISION

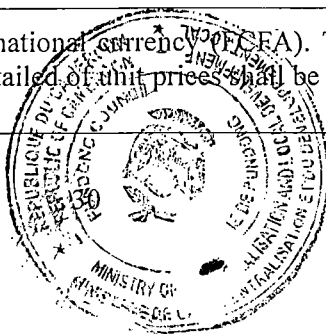
6.1	<p>Eliminatory criteria</p> <p>Administrative documents</p> <ul style="list-style-type: none"> • Absence of a bid bond • Incomplete or non compliant documents ; • Absence of a document in the administrative file; • False declaration forged or falsified documents. <p>Technical file</p> <ul style="list-style-type: none"> • Incomplete or non compliant documents; • False declaration, forged or scanned documents; • Non existence in the technical file of the rubric “organization, methodology and planning; • Technical assessment mark lower than 75% of “Yes”. <p>Financial offer</p> <ul style="list-style-type: none"> • Incomplete financial offer; • Non compliant documents; • Omission of quantified unit price in the financial offer; • Absence of a break down unit price. • Modification of the model break down unit price. 												
6.2	<p>Essential criteria:</p> <p>The technical offer of the bidder shall be assessed along the following lines</p> <table border="0"> <tr> <td>a. General presentation</td><td>01</td></tr> <tr> <td>b. Quality of Requested staff</td><td>05</td></tr> <tr> <td>c. Technical and material affected to the project</td><td>01</td></tr> <tr> <td>d. Reference of the enterprise</td><td>02</td></tr> <tr> <td>e. Presence of the methodology of work execution</td><td>04</td></tr> <tr> <td>f. Presence of the prefinancial capacity</td><td>01</td></tr> </table>	a. General presentation	01	b. Quality of Requested staff	05	c. Technical and material affected to the project	01	d. Reference of the enterprise	02	e. Presence of the methodology of work execution	04	f. Presence of the prefinancial capacity	01
a. General presentation	01												
b. Quality of Requested staff	05												
c. Technical and material affected to the project	01												
d. Reference of the enterprise	02												
e. Presence of the methodology of work execution	04												
f. Presence of the prefinancial capacity	01												
7.	<p>Site visit and preparatory meetings: Each bidder shall visit and inspect the site of the work and its surroundings and by himself, and under his own responsibility, gather all the information as may be necessary for the preparation of the offer and the performance of the work. An attestation of site visit shall be signed by the bidder. The observations of the bidder will be recorded in the site visit report annexed to the technical offer.</p>												
8.	<p>Bid language : French and /or English</p>												
9.	<p>The bidder’s bid will include documents detailed in the OMPP, duly completed and grouped in three volumes:</p> <p><i>(A) file of Administrative documents (in envelope A)</i></p> <p>It shall consist of the following documents stapled or place in the following order of enumeration.</p> <ol style="list-style-type: none"> 1. Undertaking by bidder stamped, signed and dated in conformity with the model attached 2. Attestation of non-bankruptcy dating less than 3 months, issued by the Court of competent 												



	<p>File. The contractor shall justify the ownership or hiring and the State of the equipment necessary for the performance of the work.</p> <p>I. Legalized Registration document (pickup truck or van, manual compactor, vibrator and concrete mixer etc.).</p> <p>II. Invoices dated for safety equipment (major equipment) and a list of small construction equipment or assorted tools signed by the head of the company.</p> <p>3. References</p> <p>Experience of the company, in similar works in the last Five (05) years (2016-2020). The bidder must justify its professional experience by presenting certified true copies of jobbing orders (front and last pages) and minutes of provisional acceptance or final reception and related contracts, and jobbing orders).</p> <p>Technical notes on the methodology and the execution of works with photographs of site.</p> <p>The bidder will produce a technical note dated and signed on the last page providing all the following informations:</p> <p>i. The mode of execution of the works, ii The planning of intervention, the expected output iii. Supply of materials/ site equipment, iv. Measures of safety and protection of the environment; v. Administrative and technical organization of the enterprise. vi. Measures of maintenance during the guarantee period.</p> <p>5. Self-financing capacity</p> <p>Self-financing capacity: An attestation of credibility issued by the same Bank that issued the bid bond.</p> <p>6. CCTP duly initialed on each page, signed by the enterprise and dated on the last page.</p> <p>(c) Financial documents (in envelope-C)</p> <p>It shall contain:</p> <p>1. The bid letter (tender form) itself, according to the model attached, stamped at the rate in force, signed and dated.</p> <p>2. The unit price schedule duly completed, with an indication of the unit price excluding VAT in words and in figures.</p> <p>3. Detail quantities and cost estimated of work completed.</p> <p>4. The sub-details of prices according to the model attached.</p>
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N.B.The different documents should be separated by coloured separators in the original as well as in the copies to facilitate their examination.

	<p align="center">Bid currency and settlement</p>
1.	<p>The value of the contract shall be in national currency (CFA). The amount of the bid, the unit prices, the Bill of quantities and sub detailed of unit prices shall be entirely in CFA FRANCS in the following manner:</p>



Examination of bids

The tenders' board shall examine the bids to determine if they are complete, if the required guarantees have been provided, if the documents were produced following the Tender File requirements, whether they contain calculation errors and if the bids are generally in good order. Any calculation errors will be corrected on the following bases:

- If there is a calculation error, the total price will be corrected on the basis of the unit price.
- If there is a contradiction between the price in words and the price in figures, the price in word will govern.
- If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.

Evaluation and comparison of bids

The technical subcommittee shall evaluate and compare the bids which were previously found substantially responsive to the conditions of the present invitation to tender. This evaluation will exclude and will not take into consideration any price variation clauses included in the submission.

The evaluation of the bids shall be done in three (03) steps:

- 1st step: Verification of the conformity of the administrative file;
- 2nd step: Evaluation of the technical file;
- 3rd step: Evaluation of the financial file.



E.The self-financing capacity:

An attestation of financial credibility issued by the same Bank as for the bid bond (access to a credit or of other financial facilities to ensure the gross margin of self-financing necessary for the duration of the contract.) The available amount must be at least equal to 25% of the value of the works of the contract.

OTHER CRITERIA

General presentation of bids: Bidders must submit bids legible and in accordance with the models of attachments in annexes.

Evaluation Grid

(a)References of the company in Renewable energy/electrical/ civil construction or similar works for the past three years:

- Minimum two (02) contracts registered (1st and last page).....Yes/no.
- Minimum two (02) reception PVs corresponding to the attached contractsYes/no.

(b) Equipment

- Proof of a concrete mixer in good operating conditionYes/no.
- Proof of Hand tools.....Yes/no.
- Proof of manual compactor/vibrator in good operating conditionYes/no.
- Proof of a vehicle (Pick up 4 x 4 or truck)Yes/no.

c. Qualification of site personnel

- Organizational Chart of the enterpriseYes/no.
- Organizational Chart of site with commentsYes/no.

Works Director: Renewable energy, electrical or Rural Engineer

- Diploma of work Director certified.....Yes/no.
- Attestation of presentation of the originalYes/no.
- CV signed and dated by works Director.....Yes/no.
- Certified true copy of National Identity Card.....Yes/no.
- Attestation of availability dated and signed.....Yes/no.

Site foreman: Renewable energy/electrical or Rural Engineering technician or Bacc F4/F3/F2 (A/L in electrical, solar engineering)

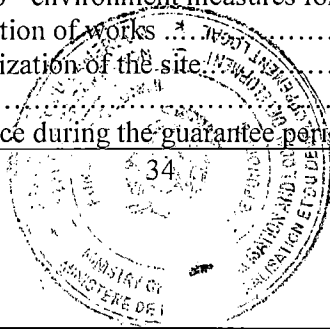
- Certified copy of certificate of Foreman.....Yes/no.
- Attestation of presentation of the originalYes/no.
- CV signed and dated by site foreman.....Yes/no.
- Certified true copy of National Identity Card.....Yes/no.
- Attestation of availability dated and signed.....Yes/no.

Team leader solar energy installations, electrical works and building works: Renewable energy/electrical or Rural Engineering technician or Bacc F4/F3/F2(A/L in civil, solar, electrical engineering)

- Certified copy of certificate of Foreman.....Yes/no.
- Attestation of presentation of the originalYes/no.
- CV signed and dated by site foreman.....Yes/no.
- Certified true copy of National Identity Card.....Yes/no.
- Attestation of availability dated and signed.....Yes/no.

d. The methodology of intervention and execution of work

- Attestation of site Visit.....Yes/no.
- Site Visit reportYes/no.
- Detailed technical note on the organization and execution of works.....Yes/no.
- Planning of execution of works.....Yes/no.
- Coherence in the planning of execution of worksYes/no.
- Respect of the duration of work.....Yes/no.
- Description of safety measures at the building site.....Yes/no.
- Description of the socio - environment measures for the site protection.....Yes/no.
- Coherence in the execution of worksYes/no.
- Coherence in the organization of the site.....Yes/no.
- Technical proposalYes/no.
- Measures of maintenance during the guarantee period.....Yes/no.



REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU
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REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No. 1/NWR/BOYO/FC/FCITB/2021 18

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

TENDER FILE N° 006 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23 / 03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION.

PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821
IMPUTATION: IW03386

FINANCIAL YEAR 2021

PART 04
SPECIAL ADMINISTRATIVE CLAUSES (C.C.A.P)



CHAPTER IV: ACCEPTANCE OF WORKS

ARTICLE:

- 35- PROVISIONAL ACCEPTANCE
- 36- DOCUMENTS TO BE SUBMITTED AFTER EXECUTION
- 37- GUARANTEE PERIOD
- 38- FINAL ACCEPTANCE

CHAPTER V: MISCELLANEOUS PROVISIONS

ARTICLE:

- 39- TERMINATION OF THE CONTRACT
- 40- CASE OF FORCE MAJEURE
- 41- DISAGREEMENTS AND DISPUTES
- 42- EDITING AND MULTIPLICATION OF THIS PRESENT CONTRACT
- 45- AND LAST - ENTRY INTO FORCE OF THE JOBBING ORDER



- The duly approved work plans;
- The Planning of the work (the work schedule).
- The bids of the contractor;
- The tender file;

ARTICLE 6: General applicable texts

- This jobbing order is subject to the following General texts of law
- The special General administrative Clauses (CCLS);
- The law N° 96/12 of 05 August 1996 on the management of environment;
- The texts governing the trade;
- Decree No. 2008/377 of 12/11/2008 fixing the attributions of Heads of Administrative Units, its organization and the functioning of their services;
- The Decree N° 2018/366 of 20 June 2018 to institute the Public Contracts Code;
- Decree n° 2001/048 of 23 February 2001 relating to the setting up, Organization and functioning of the Public Contracts Regulation Agency ARMP.
- Decree n° 2003/65/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;
- Order N°093/CAB/PM of 5 November 2002 to fix the amount of the bid bond and the purchase fees for tender files;
- Order N°22/CAB/PM of 02 February 2011 to lay down conditions for the recruitment of individual consultants;
- Order N°23/CAB/PM of 02 February 2011 to lay down conditions for the implementation of request for quotation;
- Circular No. 004/CAB/PM of 30 December 2005 relating to the application of the Public Contracts Code;
- Circular No. 003/CAB/PM of 18 April 2008 relating to the observance of the rules governing the award; execution and control of Public Contracts;
- Circular No. 002/CAB/PM of January 31, 2011 on the improvement of the performance of the Public Contracts system;
- Circular No. 003/CAB/PM of January 31, 2011 defining the conditions for the management of the changes of the economic conditions of Public Contracts;
- Arrête N°0205/A/MINMAP of 03 July 2018 relating to the creation of Divisional Tenders' Boards;
- Decree N°2012/076 of 08 march 2012 to amend and supplement certain provisions of decree N°2001/048 of 23 February 2001 relating to the creation, organization and functioning of the Public Contracts Regulatory Agency(ARMP);
- Circular N°001/CAB/PR of 19 june 2012 on the award, the control of execution of public contracts;
- The circular N° 001/C/MINFI of 02/01/2018 on instructions relating to the execution of the finance law, the control and the follow up of the execution of the State Budget, Administrative, Public Establishment, of Councils and State Organizations for the 2021 Financial Year;
- Unified Technical Documents (DTU) for building works;
- The Norms in force in the Republic of Cameroon;
- The CCTP;
- Order No 00002/MINEPDED of 08th February 2016 stating the format of terms of reference and the content of an Environmental Impact Notice (EIN).
- Other texts specific to contracting fields.



ARTICLE 9: Contractor's Equipment and Personnel (CCAG article 15).

9.1. **Personnel:** In his bid the contractor engaged to mobilize human and material resources necessary for the proper execution of the works in conformity with the standards and norms in force in Cameroon, and according to the stipulations of the CCAP/CCTP. All these personnel should be effectively present on site up to the end of works. The contract was awarded on the basis of an elaborated list of equipment and personnel requested by the contracting authority

Within fifteen (15) days following the notification of the administrative service order to commence works, the contractor should obligatorily designate on the approval of the contract engineer the works director, the works foreman endowed with powers of representation and decision to manage the site. Any modification of the technical bid can only take place after a written approval to the contract engineer. In case of any modification, the contractor shall replace any personnel with one having the same qualification, experience and competence or with appropriate performant equipment.

9.2. **Replacement of a senior staff:** The contractor's representative and the site foreman shall be approved by the contract manager. Their workers can be replaced or excluded from the site without a prior accord by the contract manager.

Any partial and total changes on the technical bid, shall take place only after a written approval by the contract manager. In case of any changes, the contractor shall replace any personnel with one having the same qualification, experience and competence. The list of personnel to be replaced will be transmitted to the project manager for approval.

The contract manager has the right to order for the replacement of any worker or labourer for reasons of misconduct, insubordination and incapacity. The contractor is responsible for all crimes and disorders committed by his workers. Any replacement of any senior staff shall have a lumpsum fine of Two hundred thousand (200 000) FCFA per person except for unforeseen circumstances. Any such replacement shall not interrupt the execution of the contract. The charges shall be born by the contractor. In case of any accident or illness, the contractor shall replace the worker in question without delay.

9.3. Any one sided decision to effect change of personnel of the technical bid before and during the execution of the contract constitute a justified reason for the cancellation or termination of the contract.

CHAPTER II: FINANCIAL PROVISIONS

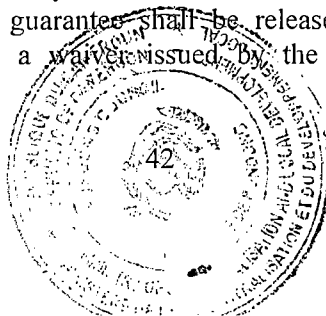
ARTICLE 10: Guarantees (CCAG articles 29 and 41).

10.1. The performance bond:

Within twenty (20) days from the date of notification of the contract, the contractor shall produce a performance bond of three percent (3%) of the amount of the contract TTC, to guarantee the complete and proper execution of the contract. Beyond this time-limit, the Contracting authority has the right to terminate or cancel the contract to the detriment of the contractor.

The contractor may replace the performance bond with a bank guarantee of corresponding or same amount, from financial or banking institution approved by the Minister in charge of finance which must be furnished prior to each payment on account. The bond or the security will be released simultaneously with each monthly payment, proportionately to the amount of work done.

The performance bond or the bank guarantee shall be released within thirty (30) days after the provisional acceptance of works by a waiver issued by the Contracting authority after a written application from the contractor.



ARTICLE 13: Mode of Payment

The payment of an account to the contractor shall be effected in accordance with the conditions specified in this contract and made base on justifying documentation required to credit of account:

1. Open: _____ agency;
2. Account number: _____

ARTICLE 14: Price variation

The prices are definite (fixed) and not to be changed. The contractor before submitting his bids or signing his contract must have had perfect knowledge about the local conditions under which he has to execute the contract.

ARTICLE 15: Price revision

The prices are not to be revised. Hence there is no price revision formula.

ARTICLE 16: Work using local direct labour (CCAG article 22)

Not required or necessary.

ARTICLE 17: Valorisation of works executed (CCAG article 23)

This contract is lump sum. The contract shall be paid on the basis of approved plans by the contracting parties. Possible differences noticed, for each type of structure or each element of the structure, between the quantities effectively executed and the quantities in the cost estimates shall not lead to the modification of the said price. This applies to errors that the cost estimates may include.

ARTICLE 18: Valorisation of supplies (CCAG article 24)

If need be, each payment on account shall include a part corresponding to building materials bought for the execution of the works and are on site. The amount for these materials is obtained by taking into account the prices from the sub-details. Materials having been the subject of payment on account cannot be taken away from the site without a written authorization of the project owner or the contract engineer.

ARTICLE 19: Advances (CCAG article 28)

The contractor may, upon simple request addressed to the project owner and without any justification, and after providing the guarantees required in the Public Contracts Code, obtain a so-called "start-off" advance or advance "for purchase of building materials".

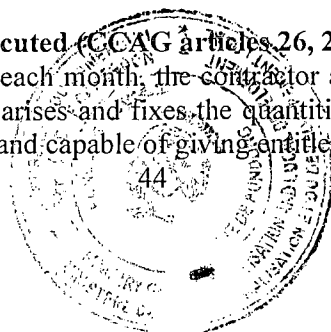
This advance whose amount shall not exceed twenty percent (20%), all taxes inclusive, of the initial contract price shall be guaranteed at one hundred percent (100%) by a banking establishment governed by Cameroon law or a first rate financial institution authorized according to the instruments in force.

It shall be reimbursed by deductions done on the payments on account made to the contract holder during the execution of the contract and in accordance with the terms and conditions laid down in the said contract.

The advance must be completely reimbursed not later than when the value of the basic price of the goods and services rendered shall have reached eighty percent (80%) of the price of the contract.

ARTICLE 20: Payment of works executed (CCAG articles 26, 27 and 30)

Works assessment: Before the 30th of each month, the contractor and the control engineer shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.



- Late submission of the draft execution programme if the the lateness is caused by the contractor.

ARTICLE 23: Final detailed account (CCAG article 34)

23.1 After completion of the works, and within fifteen (15) days after the provisional acceptance, the contractor shall draw up the draft final detailed account from the joint sheets to which he may be entitled as a result of the integral execution of the contract.

23.2 The Contract Engineer has twenty (20) days to notify the corrected final detailed account.

23.3 The Contractor must within ten(10)days following the date of this notification,send back the final detailed account with his signature,with or without reservations,or make known the reasons for which he refuses to sign it.

ARTICLE 24: Final detailed General Payment (CCAG article 35)

24.1 Within a deadline of one (01) month after the final acceptance, the Contract Engineer shall draw up the detailed final payment.

At the end of the guarantee period leading to the final acceptance, the Contract Engineer shall draw up the detailed final payment sign by the contractor and the Contracting authority, which includes:

- The final detailed account;
- The balance;
- The summary of the monthly payments on account.

The amount of the general payment is equal to the result of this last summary.

24.2 The general detailed account signed by the Contracting Authority must be notified to the contractor by an administrative service order. The contractor then has one (01) month from the date of this notification to return this general detailed account, with or without reservations, to make known the reasons for his refusal to sign the general detailed account.

24.3 If the final detailed account is signed without reservations, this acceptance definitely binds the two (02) parties, except in the case of interests on overdue payments; if there are any.The detailed account thus becomes the final general detailed account of the contract.

24.4 If the contractor does not return the general payment within the deadline referred to above, this general detailed account shall be considered as having been accepted by him and thus become final.

The detailed account shall become final once it is signed without reservations by the contractor, except in the case provided for the proceeding paragraph. The acceptance of a claim from the contractor shall be regularized by a rider to the general detailed account.

ARTICLE 25: Tax and customs regulations (CCAG article 36)

Decree No. 2003/651/PM of 16 April 2003 lays down the terms and conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract include notably:

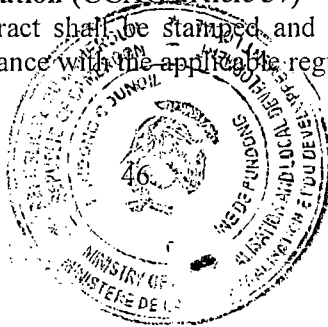
- Taxes and dues relating to industrial and commercial profits, including the IAR which is a deduction on company taxes;
- Registration dues in accordance with the Tax Code;
- Dues and taxes attached to the execution of services provided for in the contract;
 - o Duties and taxes of entry into Cameroonian territory (customs duties, VAT, computer tax);
 - o Council dues and taxes;
 - o Dues and taxes relating to the extraction of building materials and water.

These elements must be included in the costs which the undertaking imputes on its running costs and constitute one of the elements of the sub-details of prices exclusive of taxes.

All taxes inclusive prices mean VAT included.

ARTICLE 26: Stamp duty and registration (CCAG article 37)

Seven (07) original copies of the contract shall be stamped and registered by the contractor in the competent taxation unit within in accordance with the applicable regulations.



The contractor shall preserve in good state the site put at his disposal during the execution of the contract. He shall hand it back, at the request of the project owner in their initial state after the execution of the contract, with due consideration of its normal wear and tear.

ARTICLE 32: Insurance of structures and civil liability (CCAG article 45)

The following insurance policies are necessary for the execution of this contract within fifteen (15) days after the notification of the contract, and before the commencement of work guaranteeing against any loss or damage occurring on the structures and third parties up till the provisional acceptance:

Civil liability insurance and all construction risk.

The Contractor shall justify that he holds an insurance policy of civil liability for damage caused to third parties of all kinds:

- (a) By its current salarized personnels.
- (b) By the equipment in use.
- (c) As a result of the work.

Comprehensive insurance coverage

The working site must be covered for all the works by a construction site comprehensive insurance coverage issued by a company approved by the competent authority. The cost of this insurance is the responsibility of the contractor.

No settlement except the startup advance will be made without presentation of a certificate from an insurance company proving that the contractor has fully addressed the premiums or contributions for the work for this contract.

The contractor has a period of 15 (fifteen) days from the date of notification of the Service order to start the work to present a certificate of insurance proving the premiums or contributions for the work for this contract was fully settled. After that the contract may be terminated.

ARTICLE 33: Documents to be submitted by the contractor (CCAG article 49)

Within a maximum period of fifteen (15) days from the date of notification of the service order to start work, the contractor shall submit to the contract engineer, the programme of execution, his supply calendar, his draft Quality Assurance Plan and the Environment Management Plan in six (6) copies. A duly signed copy of the execution programme must be deposited at FUNDONG Council secreteriat latest 15 (fifteen days) from the date of notification of the Administrative Order to commence execution. This working document shall include the following:

- General site installation;
- Company localization plan;
- Execution plans, drawings, calculations, detailed studies, quality control plan and work planning,
- Exhaustive list of personnel with their certified true copies of their diplomas
- Bill of estimate and quantities;
- Detailed list of materials and equipment available on the site;
- Detailed execution planning updated forecasts on the work progress in view of comparing the actual progress to the forecasts;
- The annexes files if the contractor deems it necessary.
- The site sign board

Two (2) copies of these documents will be returned to him within a deadline of fifteen (15) days from the date of reception with:

- Either the indication "GOOD FOR EXECUTION"
- Or the indication of their rejection including the reasons for the said rejection.



- Building site toilet facility (if it does not exist)
- Storehouse for materials
- Removal of temporary work (fences, field office, sheds, signs, etc.).

34.4 The site logbook:

A site log book shall be kept by the contractor at the construction site before site installation.

It is a unique non contradictory document. Its pages are numbered and sign. No page should be removed. Strikeout or rescinded parts are reported in the margin for validation.

The following informations are recorded in it:

- Atmospheric conditions;
- The daily executed tasks, personnel and equipment used;
- The progress of the work;
- The requirements imposed;
- The detailed work quantities;
- The work carried out by subcontractors;
- The receptions of building materials;
- The incidents, accidents or events on the construction site;
- Nonconformities;
- The official visits;
- The administrative operations;

The site logbook shall be counter signed by the contract engineer and the person in charge of technical or administrative work at each site visit and systematically sign the minutes of site meetings.

Any refusal of presentation or any attempt of total or partial destruction or falsification of this log book may give rise to administrative sanctions.

34.5 The site meetings:

- Site meetings shall hold regularly at the behest of the Project Owner. The presence of the contractor or his representative in these meetings is obligatory or mandatory.
- Periodic meetings shall hold in the presence of the Contracting Authority, the Contract Engineer and the Project Owner or their representatives.
- Minutes of these meetings shall be entered in the site logbook. The contractor or his representative shall at the beginning of the meeting present the level of physical execution of the work and the difficulties faced.

34.6 Sub-contracting:

The ceiling of the percentage of the works to be sub-contracted shall be set at thirty (30) % of the total amount of the contract.

34.6 Site laboratory:

The contractor shall have his own laboratory on the site to enable him carry out all tests and studies on building materials defined in the Special Technical Clauses. The personnel and the equipment must be approved by the Contract Engineer.

34.7 Security Measures:

The contractor shall provide and maintain at his expense all lighting, protection, closing and guarding devices that will be necessary for the proper execution of the work or that will be required by the engineer.

The contractor shall be responsible for all the consequences directly or indirectly of deficiency of signaling during the work.

The Contracting authority reserves the right, at the request of the engineer, without prior notice and at the expense of the contractor, to take all necessary measures engaging the responsibility of the contractor.

CHAPTER IV- ACCEPTANCE OF WORKS



CHAPTER V: MISCELLANEOUS PROVISIONS

ARTICLE 39: Termination of the contract (CCAG article 74)

The contract may be terminated as provided for in Article 180 of the Decree 2018/366 of 20/06/2018 of the Public Contracts code and equally under conditions stipulated in articles 74, 75 and 76 of the CCAG, notably:

- Delay for more than fifteen (15) calendar days in the execution of a Service order or unjustified stoppage of work for more than seven (7) calendar days;
- Delay in the execution of work resulting to penalties above 10% of the amount of the contract;
- Default of the contractor;
- Refusal to repeat poorly executed works;
- Persistent non respect of payments on account.

ARTICLE 40: Case of force majeure (CCAG article 75)

40.1 No party to the contract shall be considered as having contravened his contractual obligations if he is prevented from doing so by a force majeure.

40.2 No claims shall be made against the contractor if he fails or delays in the execution of his contract due to cases of force majeure such as:

- Rains : 200 millimetres in 24 hours ;
- Winds : 40 metres per second ;
- Floods: frequent floods.
- Wars, road blockages/lockdowns

ARTICLE 41: Disagreements and disputes (CCAG article 75)

Disagreements and disputes during the execution of the contract shall be the subject of an attempt of amicable settlement, where need be, through mediation, in accordance with the provisions of the SAC and subject to the provisions of the Public Contracts Code.

Where the disagreements and disputes cannot be settled amicably, the matter shall be brought before the competent Cameroon jurisdiction, subject to the provisions of the SAC.

ARTICLE 42: Production and dissemination of this present contract.

Ten (10) copies of this present contract shall be produced and multiplied at the expense of the contractor.

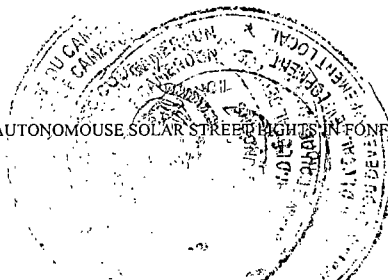
ARTICLE 43 and last: Entry into Force of the Jobbing order

This contract shall be valid only upon its signature by the Contracting Authority. It shall enter into force as soon as it is notified to the contractor by the Contracting Authority.



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- NF EN 61173 : High voltage protection in solar photovoltaic systems and energy protection.
- CEI 61724 : surveillance of quality functioning of the solar photovoltaic system– Recommandations pour la mesure, le transfert et l'analyse des données
- NF EN 60904-3 (C57-323) photovoltaic Dispositive – Part : Measuring the photovoltaic characteristics Current-voltage - Part 3 : Principle of measuring the solar photovoltaic dispositive (PV) to be used on the ground including spectral lighting which is reference.
- NF EN 61215 Silicon monocrystalline or polychrystalline photovoltaic modules (PV) : Qualification of the conception and homologation.
- NF EN 61730-1 (C 57-111-1) Qualification for the certainty of functioning of Part 1 photovoltaic modules: Demands for the construction.
- NF EN 61730-2 (C 57-111-2) Qualification for the certainty of functioning of Part 3 photovoltaic modules: Demands for Testing.

4.3- Normes and text relating to the installation of street lighting.

Solar streetlighting which is the subject of this tender file must be in conformity to prescriptions, laws, decrees, arretes, standards, norms and publications in force in Cameroon, and relating to the installation of streetlighting. By default of these texts, the following recommendations will apply:

- NF EN 60598 on the safety of luminaries;
- UTE C 17-205 applicable to the characteristics of streetlighting installations;
- NF C 17-200 Relating to installations destined for public streetlighting;
- NF C 17-202 applicable to illumination installations and lighting purposes;
- NF EN 13201 concerning public lighting parts 1, 2, 3 and 4.
- NF EN 40 concerning poles of public lighting.

4.4- Other textes

The fact that all the regulations have not been mentioned requires the contractor to conform to them. The contractor after signing the contract takes the responsibility to conceive and execute the project. He is called upon to submit his remarks on the design of this document before signing the contract. In case in the course of the execution of this project, new regulations are enforced, the contractor has to inform the engineer by writing specifying the modalities of applying the new regulations and their incidence in course.

Article 5 : Quality and source of material

All the material, appliances and diverse accessories to be used for this installation of this project must be new and of first quality.

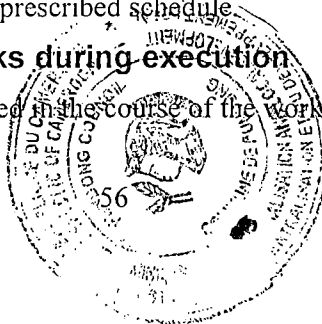
The bidder has to furnish alongside his offer and the state of the material, a descriptive list of his suppliers and documents justifying the supply or an eventual partnership. In the course of the works, replacements of material will not be possible without autorisation from the engineer.

Article 6 : Site Organisations – duration – penalties

All necessary measures for the execution of this present project must be respected. (supply and temporal connection, time management etc.). the contractor must ensure the supply of the material in good time and the necessary suppliers for a consistent work evolution. No material delivery will be used as an excuse for lateness on the prescribed schedule.

Article 7 : Modifications of works during execution

No change in the project shall be accepted in the course of the works without autorisation of the project owner.



Article 12 : The pole

Of galvanised steel, it has to be sized to withstand or carry the set of the street lighting dispositive. The height should be 8m.

The arm should horizontally oriented to the reflector ensuring an appreciable dispersion of the luminous flux across the road with reduced losses.

Article 13 : Le luminaire

The luminaire consists of an optical system incorporating a reflector, a refractor and a control mechanism. This setup should guarantee a high efficiency without emitting luminous flux above the horizon. The head of the luminaire should hence be flat, transparent and in a horizontal posture. We should avoid convex and non transparent heads which disperses luminous flux thereby provoking useless losses.

The lamps should be of the LED type with a nominal power of 30W (DC, 12V) with an effective luminosity greater or equal to 70 lm/W and a minimal life span of 50 000 hours.

The linear luminous power should not exceed 75 kilolumens/km for roads of less than 10m wide and 150 kilolumens/km for roads of more than 10m wide.

Article 14 : Photovoltaic modules

The modules of photovoltaic cells must resist the ambient climatic conditions described below :

- Temperature : 10° à $+85^{\circ}\text{C}$
- Relative Humidity : up to 100%
- Wind speed : weak constraints in the Center and south Regions of Cameroon.
- Precipitations : continues severe rains
- particular conditions (tropical climate of the equatorial type, etc.)

the photovoltaic modules must respect the standard CEI 61215 for crystalline modules.

The maximum operational voltage should be clearly specified on the datasheet and on the name plate of the module. It must be compatible with the voltage put in place for the normal functioning of the lamps.

The module should have :

- A junction box where appropriate connectors of IP54 at least are used ;
- A bypass diode (diode for derivation).

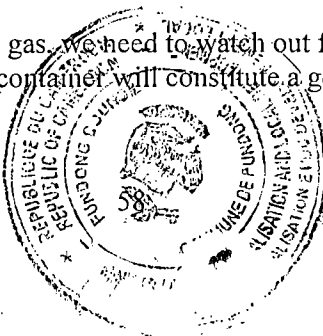
All precautions must be taken in a manner to avoid every risk link to corrosion by electrolytic coupling between the photovoltaic module and the frames or racks.

Article 15 : The solar Batteries

The solar batteries are sized such that it functions from 6am to 6pm with a 3 days autonomy. It must reconstitute a constant current flow during long periods while preserving its ability to recharge. Gel batteries are of preference and must have the following characteristics:

- A high efficiency (0,9 in Ah) ;
- Cycle and life span: the number of charging/discharging of about 200 cycles at 80% depth of discharge;
- autodischarge : a good solar battery must not have more than 3 to 5 % of monthly losses capacity at 20°C ;

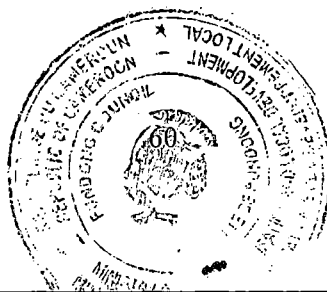
to avoid the accumulation of explosive gas, we need to watch out for good ventilation of the batteries. A supplementary water tight container will constitute a good protection in case of acid.



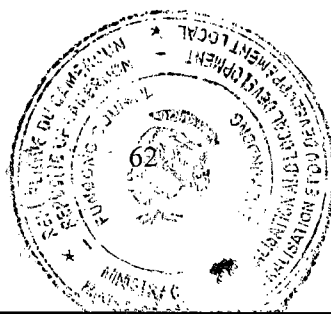
	Modules	Power	
		Voltage	
		Number of series modules	
		Number of branches	
	Total power (W)		

BATTERY	Autonomy		
	Storage capacity (Ah)		
	Batteries	Capacity	
		Voltage	
		Number of series	
		Nummber of branches	
	Total capacity (Ah)		

CHARGE CONTROLLER	Input current (A)		
	Output current (A)		
	Current characterisits (A)		



Brande		
Type		
Power		
Maximum power of luminus flux		
Luminous efficiency		
Duration of Authonomy with battery charged to maximum.		
Temperature of the colour (K)		
Life span of the luminary (h)		
Head (form/orientation)		
Commande dispositive(precise)		
CYCLE OF MAINTENANCE AND GUARRANTEE		
Recommended Replacement of Battery after (precise the number of years)		
Recommended Remplacement of lamps after (precise the number of years)		
Guarantee of solar production after de la production solaire après (precise the percentage of production guarrantee)	2 years	
	5 years	
	10 years	
FIXATURES AND STREETLAMPS		
Reinforced concrete	Composition	
	Dimensions	
Metal plate	Material	
	Dimensions	
Foundation rods	Material	
	Number	
	Dimensions	



REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

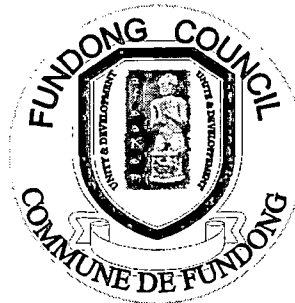
MINISTÈRE DE DÉCENTRALISATION ET DU
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REGION DU NORD-OUEST

DEPARTEMENT DE BOYO

COMMUNE DE FUNDONG

COMMISSION INTERNE DE PASSATION
DES MARCHES



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No 17/NWR/BOYO/FC/FCITB/2021

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

TENDER FILE N° 008 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23 / 03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST
REGION.

PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821
IMPUTATION: IW03386

FINANCIAL YEAR 2021

PART 06

UNIT PRICE LIST



REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

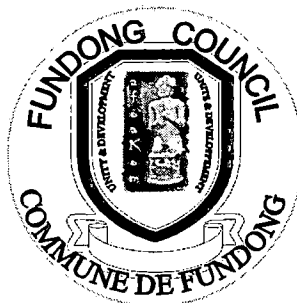
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COMMUNE DE FUNDONG

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REPUBLIC OF CAMEROON
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MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No 206/NWR/BOYO/FC/FCITB/2021

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

TENDER FILE N° 206 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23 / 03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST
REGION.

PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821
IMPUTATION: IW03386

FINANCIAL YEAR 2021

PART 07
DETAILED BILL OF QUANTITIES



REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

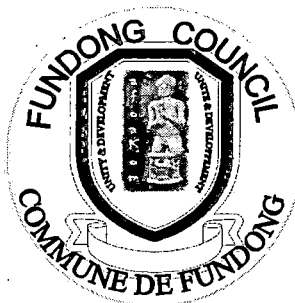
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MINISTRY OF DECENTRALISATION AND
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BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: No 006/NWR/BOYO/FC/FCITB/2021

Fundong the 23 MARS 2021

FUNDONG COUNCIL INTERNAL TENDERS BOARD

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FIL

TENDER FILE N° 006 /ONIT/MINDDEVEL/FC/FCITB /2021
OF 23 / 03 / 2021,
FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY
CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST
REGION.

PROJECT OWNER: THE MAYOR FUNDONG COUNCIL

FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821

IMPUTATION: IW03386

FINANCIAL YEAR 2021

PART 08

UNIT PRICE BREAKDOWN



UNIT PRICE N°2 : *Installation of security Cameras*

Reinforced concrete					
I- LABOUR COST					
Designation	Unit	Qty	Duration (h)	Rate. (F/h)	Amount
TOTAL I					
II- SUPPLIES, COMPONENTS					
Designation	Unit	Qty	Duration (h)	Rate. (F/h)	Amount
TOTAL II					
III- MATERIAL,					
Designation	Unit	Quantity		UP (FCFA)	Amount
TOTAL III					
		%	Formular		Amount
IV- DIRECT COST			I+II+III		
V- GENERAL SITE LEVIES			IVx%		
VI- HEADQUATER LEVIES			IVx%		
VII- RETURN COST			IV+V+VI		
VIII- RISK + PROFIT			VIIx%		
UNITY COST			VII+VIII		



Unit Price N°4 : Transportation and lifting

Transportation and lifting					
I- LABOUR COST					
Designation	Unit	Qty	Duration (h)	Rate. (F/h)	Amount
TOTAL I					
II- MACHINES AND EQUIPMENTS					
Designation	Unit	Qty	Duration (h)	Rate. (F/h)	Amount
TOTAL II					
III- MATERIAL, SUPPLIES, COMPONENTS					
Designation	Unit	Quantity	UP (FCFA)	Amount	
TOTAL III					
		%	Formular	Amount	
IV- DIRECT COST			I+II+III		
V- GENERAL SITE LEVIES			IVx%		
VI-HEADQUATER LEVIES			IVx%		
VII- RETURN COST			IV+V+VI		
VIII- RISK + PROFIT			VIIx%		
UNITY COST			VII+VIII		



REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTÈRE DE DÉCENTRALISATION ET DU
DÉVELOPPEMENT LOCAL

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REPUBLIC OF CAMEROON
Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND
LOCAL DEVELOPMENT

NORTH-WEST REGION

BOYO DIVISION

FUNDONG COUNCIL

FUNDONG COUNCIL INTERNAL

Ref: N° 006 /NWR/BOYO/FC/FCITB/2021

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FUNDONG COUNCIL INTERNAL TENDERS BOARD

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TENDER FILE

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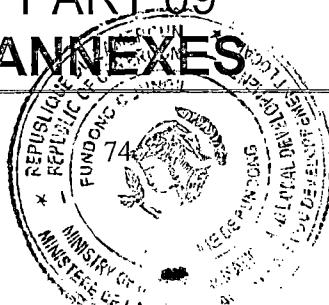
FINANCING: PUBLIC INVESTMENT BUDGET – 2021/MINDDEVEL

AUTHORIZATION NUMBER: 55 27 351 01 641605 2254 821

IMPUTATION: IW03386

FINANCIAL YEAR 2021

PART 09
ANNEXES



Undertaking by the Bidder

I the undersigned (name and first name of the signatory)

_____ acting as _____ (quality of the signatory with respect to the company), of Nationality _____, and residence in _____.

After having read and taken note of all the parts of the Open National Invitation to Tender N° _____/ONIT/MINDDEVEL/RDNW/DDBOYO/FCITB/2021 OF ____ / ____ / 2021

THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION

I submit and commit myself to carry out the aforementioned Contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, in particular the quantitative and qualitative confirmation of work, the respect of the deadlines, the guarantees and the insurance.

I commit myself moreover to ensure the registration and paying the forwarding costs of the contractual parts.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialed copy of the aforesaid document to my offer.

I declare moreover that I remain committed by the present tender during a one hund (90) days deadline as from the date of opening of the bids.

Done in.....on the

The CONTRACTOR (Signature and seal)



BID BOND

Reference of the guarantee: N° _____

Invitation to tender N° _____

We understand that _____ (hereinafter called "the bidder"), has submitted his bid on _____ for INSTALLATION OF SOLAR LIGHTS AND SECURITY CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION Lot....

We, _____ (Bank) of _____ (country), with our head quarter in _____ hereby declare to guarantee payment to the contracting authority of the sum of _____ (in letters and in figures), that the Bank is committed to pay completely to the contracting authority, bidding itself, its successors and assignees.

Signed and authenticated by the aforementioned Bank this (day) of (month), and (year).

The conditions of this commitment are as follows:

1. If after the opening of the bids, the bidder withdraws his Offer during the validity period specified by himself in his tender, or
2. If the bidder, having been notified of the award of the contract by the contracting authority during the period of bid validity:
 - Fails or refuses to sign the contract even though required to do so:
 - Fails or refuses to furnish the final bond for the contract as provided for by the contract.

We undertake to pay the contracting authority an amount up to the maximum of the sum referred to above upon receipt of his written demand, without the contracting authority having to substantiate his demand, provided that in its demand the contracting authority shall note that the amount claimed by him is due, because on or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the contracting authority for the submission of tenders. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of tenders. Any request by the contracting authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation, be submitted to Cameroon law.

Signature and stamp of the Guarantors

Date _____

Address _____



PERFORMANCE GUARANTEE

JOBGING ORDER N° ____ /JO/NW06/DTB/SEP/2019

We understand that _____ (hereinafter called "the contractor"), has engage pursuant to contract N° JOBBING ORDER N° ____ /JO/MINDDEVEL/RDNW/DDBOYO/FCITB/2021 awarded after an open national invitation to tender N°

_____/ONIT/MINDDEVEL/RDNW/DDBOYO/FCITB/2021 OF ____ / ____ / 2021 FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION Lot.....

And that you stipulated in the aforementioned contract that the Contractor will give you a banking guarantee emanating from a bank installed in Cameroon and approved by the Minister in charge of Finances, of the amount stipulated hereafter, like guarantee of the good execution of his obligations, in accordance with the contract,

And that we agree to give a guarantee to the Contractor,

As of the time, we affirm by the present ones that we go guaranteeing and persons in charge in your connection, in the name of the Contractor, for a maximum amount of (*amounts of the guarantee in figures and letters*),

And that we commit ourselves paying you, as of reception of your first written request informing us that the Contractor does not conform to the stipulations of the contract, and without quarrel or discussion, all the amount, within the limits of (*amounts of the guarantee, stipulated above*), without you having to prove or give the reasons or the reason of your request of the amount indicated above.

The present guarantee is valid until the provisional acceptance of work object of the contract.

Signature and seals of the Guarantors

Date _____

Address _____



Guarantee Advance Payment

Bank _____

Reference of the guarantee: N° _____

Contract N ° _____

To the (Contracting Authority),

Company _____

We, Bank _____ were informed that the THE
MAYOR OF FUNDONG Council acting as the contracting authority and
..... acting as a Contractor, have concluded a contract
FOR THE INSTALLATION OF SOLAR LIGHTS AND SECURITY CAMERAS IN FUNDONG
TOWN, BOYO DIVISION, NORTH-WEST REGION. Lot.....

In conformity with the provisions of article 29 of Contract N° _____, the
Contractor is obliged to submit to the contracting authority, a bank caution to guarantee the
advance payment granted to the company for an amounts equal to
_____ francs CFA.

We, Bank _____ we engage
irrevocably and without benefit of discussion, by the present one, to pay in favor of the contracting
authority, at his first written request and within 4 (four) week maximum , the amount of this
guarantee, that is to say _____ due by the Contractor to the
contracting authority owing to the fact that the Contractor could not fulfill one or more of his
obligations envisaged with the contract.

The request for partial or total mobilization of this guarantee will be the subject of a justifying letter
recommended with acknowledgement of delivery with a copy to the Contractor starting clearly and
the completely the reasons of its request.

The present bank guarantee will come into effect on the date of the payment of the advance to start
work.

The original of this guarantee will be preserved by the contracting authority.

This guarantee will be released when the amount of the advance is completely reimbursed.

After this date, the guarantee will become null and void and will have to be returned to us without
any express request of our share.

The law as well as the jurisdiction applicable to the guarantee is those of Cameroon.

Signature and seals of the Guarantors

Date _____

Address _____



TENDER SPECIMEN FORM

I undersigned _____ acting as _____, of Nationality CAMEROONIAN, and residence in _____.

After having read and taken note of all the parts of the Open National Invitation to Tender in emergency procedure N° _____/ONIT/MINDDEVEL/RDNW/DDBOYO/FCITB/2021 OF ____ / ____ / 2021

FOR THE INSTALLATION OF SOLAR STREET LIGHTS AND SECURITY CAMERAS IN FUNDONG TOWN, BOYO DIVISION, NORTH-WEST REGION.

Lot.....

. In the case where our offer would be accepted, I subject myself and engaged to:

- Carry out the aforementioned contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, at the prices indicated in the schedule of Unit Prices, quantitative estimate, for the total amounts of the bid in francs CFA :

- In Letter and figure (including all taxes): _____
- In Letter and figure (VAT 19, 25%): _____
- In Letter and figure (HT): _____

To pay the forwarding costs of the contractual parts;

- Begin work in seven (7) days maximum and to carry out the contract in three (3) months as from the date of notification of service order to start work.

The contracting authority shall pay the sums due for this contract by crediting account n° _____ opened in _____ branch.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialled copy of the aforesaid document to my offer.

I declare moreover that I remained committed by the present tender during a ninety (90) days deadline as from the date of opening of the bids.

Done in.....on the

The CONTRACTOR (Signature and seal)



PLANNING OF WORK EXECUTION

OPEN NATIONAL INVITATION TO TENDER:

N°.../ ONIT/MINDDEVEL/RDNW/DDBOYO/FCITB/2021 OF ___ / ___ / 2021

N°	DESCRIPTION	Duration	FIRST MONTH				SECOND MONTH						THIRD MONTH				FOURTH MONTH		
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Lot 100	PRELIMINARY WORKS																		
101																			
102																			
Lot 200	INSTALLATION WORKS																		
201																			
202																			
203																			



EVALUATION SHEET



2	Certified true copy of diplôma			
3	C V dated and signed and Attestation of availability dated and signed			
E	TEAM LEADER : Electricity works			
1	Attestation of presentation of original of diploma and Certified true copy of National Identity Card.			
2	Certified true copy of diplôma			
3	C V dated and signed and Attestation of availability dated and signed			
	TOTAL		/05 YES	

II - REFERENCES

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
A	02 References in the road or public works with justification (amount at least 22 000 000 all taxes inclusive) for the past 03 years.			
1	First project			
2	Second project			
	TOTAL		/ 02YES	

III -EQUIPMENT

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
1	Proof of ownership or rental of a vehicle (Pick up 4 x 4 or YAP) in good operating condition with a current visite technique and a carte grise certified by the services of MINTRANSPORT Proof of ownership of electrical installation equipment, and of Hand tools (construction, electricity, installation tools) ¹ in good operating condition.			
	TOTAL		/ 01 YES	

NB: one item lacking or irregular means NO to the point in question.

¹Poor set of hand tool will not be accepted and must reflect the nature of work to be carried out.

IV – METHODOLOGY OF INTERVENTION AND WORK EXECUTION

N°	DESIGNATION	EXISTENCE		OBSERVATIONS
		NO	YES	
1-	ACKNOWLEDGEMENT OF SITE AND PRESENTATION OF THE COMPANY			
	Attestation of site visit and site visit report with relevant images			
	Project site layout plan with comments ¹			
	Illustration of the map of the area with key ²			
	Organizational chart of the enterprise with comments			
	Organizational chart of the building construction site with comments ³			
2-	ACKNOWLEDGEMENT OF TECHNICAL SPECIFICATIONS AND PLANNING OF WORKS AND EXECUTION DATE LINE			
	A copy of CCTP (Special Technical Specification).duly initialed on each page, signed by the enterprise and dated on the last page.			
	Planning of work execution with comments ⁴			
	Installation: Origin of materials			
	Description of deployment of team			
3-	INSTALLATION TESTS & METHODOLOGY OF EXECUTION OF WORKS			

² According to the existing site proposed during site visit and must carried the project's name.

³ Here is the existing elements on the spot and some other ones all round including roads and must be well materialized.

⁴ According to the project to be carried out

⁵ See the model of planning of work execution attached.

⁶ See the model for summary of logical sequence attached.

	ENTREPRISE :	YES	NO
01	Undertaking by bidder stamped, signed and dated in conformity with the model attached		
02	Attestation of non-bankruptcy dating less than 3 months, issued by the Competent jurisdiction		
03	Attestation of domiciliation of Bank account of the bidder issued by a bank or any other first-order credit institution approved by the Ministry in charge of finance.		
04	Bank guarantee(of the same bank) on the list of banking institutions of first order approved by the Ministry in charge of finance, for an amount in francs CFA of <u>527,359 FCFA</u> .		
05	Treasury Receipt of purchase of the tender file, as stipulated in the notice of call for tender.		
06	Attestation of C.N.P.S, valid and for the tender concern		
07	A non-exclusion certificate attesting that the bidder is not the subject of a temporary or permanent exclusion from public contracts, dated at most 3 months and issued by ARMP		
08	An attestation of the bidder's fiscal obligations signed by the competent Taxation authority dated at most 3 months.		
09	An attestation of non-indebtedness signed by the Director or the head of the tax centre.		
10	A Certified copy of taxpayer card valid, dated at most 3 months		
11	Attestation of site (visit with at least three (03) pictures)		
12	Plan and attestation of localization signed by the taxation authorities.		
13	CCAP completed and initialed on all the pages		
	General observation		



PERSONNEL FORM

POST	Nunber	NAMES SURNAMES	AGE	FORMATION	DATE OF RECRUITEMENT	EXPERIENCE IN THE BUILDING SECTOR (AT LEAST 5 YEARS)	OBSERVATIONS
Works Director							
Site foreman							
Team leaders							



REFERENCES

(Join copies of PV of reception)

N°	INFORMATION ON	CONTRACT DATE	CONTRACT DATE	CONTRACT DATE	CONTRACT DATE	CONTRACT DATE
1	Contracting Authority					
2	Subject of the project					
3	Localisation of the project					
4	SERVICES					
5	Amount of the contract					
6	Execution dead line					
7	Date of provisionary reception					
8	Date of final reception					
9	Certificat de bonne fin (Annexe N°)					
10	Number of technical staff					
11	Number of workers					
12	Equipment used					

References of the enterprise/Annual turnover

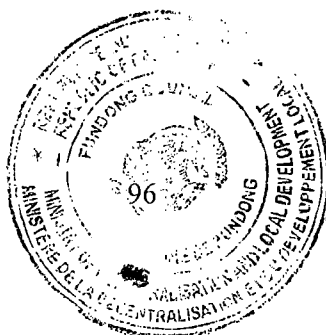
Enterprise :
statistique :

Registre de commerce :

Siège social :

N°

	Building	hydraulics	roads	Divers	TOTAL
TURN OVER 2012	MioCFA	MioCFA	MioCFA	MioCFA	MioCFA
principal works					
TURN OVER 2013	MioCFA	MioCFA	MioCFA	MioCFA	MioCFA
Principal Works					
TURN OVER 2014	MioCFA	MioCFA	MioCFA	MioCFA	MioCFA
principal works					



BETWEEN:

The Government of the Republic of Cameroon, represented by the MAYOR OF FUNDONG COUNCIL, hereinafter referred to as the "The Contracting Authority"

ON THE ONE PART

AND :

CONTRACTOR:

BP.....

Tel.

Fax.

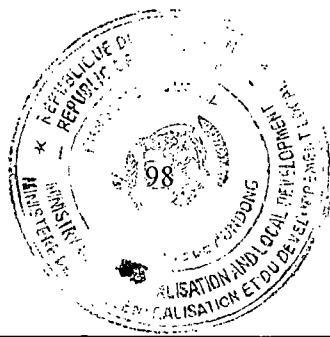
TAX PAYER'S N°.....

BANK ACCOUNT N°.....

Represented by so Hereinafter referred to as the "Contractor"

ON THE OTHER PART

IT IS HEREBY AGREED AND ORDERED AS FOLLOWS:



**LISTE DES ETABLISSEMENTS BANCAIRES ET ORGANISMES FINANCIERS DEFINITIF AUTORISES
A EMETTRE DES CAUTIONS DANS LE CADRE DES LETTRE COMMANDES PUBLICS.**

BANKS

1. Afriland First Bank (AFB)
2. Banque Atlantique Cameroun (BACM)
3. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
4. CITI Bank N.A. CAMEROON
5. Commercial Bank of Cameroon (CBC)
6. Ecobank Cameroon (EBC)
7. National Financial Credit Bank (NFC BANK)
8. Société Commercial de Banques Cameroun (CA-SCB)
9. Société Générale de Banque au Cameroun (SGBC)
10. Standard Chartered Bank Cameroon (SCBC)
11. Union Bank of Cameroon PLC (SCBC)
12. United Bank for Africa (UBA)
13. Banque Gabonaise le Financement Internationale(BGFI)

II- Insurance companies

1. Chanas Assurances S.A. BP 109/Douala;
2. Activa Assurances S.A. BP 12970/Douala ;
3. Zenithe Insurance S.A. BP 1540/Doual.

N.B: la liste ci-dessus est egalement disponible sur le site web :www.armp.cm

