

RÉPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

REGION DE L'EXTREME – NORD

DÉPARTEMENT DU Mayo-Danay

COMMUNE DEKAR-HAY

REPUBLIC OF CAMEROON

Peace – Work - Fatherland

FAR NORTH REGION

Mayo-Danay DIVISION

KAR-HAY COUNCIL

OPEN NATIONAL INVITATION TO TENDER

N°.....09...../ONIT/C-KAR-HAY/ITB/2023

14 FEB 2023

FOR INSTALLATION WORKS OF 20 SOLAR LAMPS IN EMERGENCY PROCEDURE IN KAR-HAY COUNCIL, MAYO-DANAY DIVISION FAR NORTH REGION.

1. **SUBJECT :**

As Within the framework of installation works solar lamps in Kar-Hay council, the Mayor, contracting authority launches in emergency procedure an open national invitation to tender on behalf of the Ministry of Decentralization and Local Development.

2. **Consistency of works**

The works under this call for tenders include the following tasks:

- The necessary technical studies;
- The completion of all the civil engineering works (excavations, foundations of candelabra, embankments, restoration of sites);
- The supply and installation of 20 solar panels (high steel candelabra of 8 m to carry the cabinet assembly, the solar panels, the stock and the fixture and fixed on a reinforced concrete block composed of a metal reinforcement and steel rods, Anchoring, high support 145wc monocristallin high supply solar panel of, 100W led lamp, 888Wh lithium battery and 10A regulator);
- Setting-up of a committee and training of committees members (05 persons) responsible for the monitoring and maintenance of equipment.

3. **Participation**

Participation in this Call for Tenders is open on equal terms to companies and firms or consortium constituted under Cameroon law, with proven experience in the field of public lighting.

By this invitation to Tender, interested companies are invited to submit with bids, authentic information that will permit to retain the bidder able to provide the services after a thorough and objective assessment of his record.

4. **Funding**

The work, the subject of this tender, are funded by the Public Investment Budget for an estimated total cost of 24,000,000 (Billion) CFA francs.

5. **Consultation of the tender file**

The Tender file may be consulted up on publication of this notice, during working hours at the Kar-Hay council, BP: 02 Tél : 697 18 85 66 / 699 58 80 95 E-mail : communekar-hay@yahoo.fr or at the Divisional delegation of public contracts for Mayo-Danay.

6. **Tender file acquisition**

The tender file may be obtained from the Kar-Hay council upon publication of this notice and presentation of a receipt of payment to Kar-hay council treasury of a non-refundable sum of 35 000 (thirty five thousand) francs CFA.

7. **Tenders Presentation**

Documents constituting the offer are divided into three volumes below contained in a closed and sealed envelope including:

- The envelope A containing the administrative documents (Volume 1);
- The envelope B containing the technical offer (Volume 2);
- The envelope C containing the financial offers (Volume 3).

The Tenders submitted will be placed in a plain envelope, closed and sealed bearing only the inscription of the bid in question. Different parts of each bid will be numbered in the order of the tender file and separated by interleaves of the same color.

Submission of bids

Each offer, written in French or in English, seven (07) copies including one (01) original and six (06) copies labeled as such, should be submitted against a receipt at the contract service of Kar-Hay council, no later than **11 FEB 2023** 2022 at 02 am local time and should be marked:

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FOR INSTALLATION WORKS OF 20 SOLAR LAMPS IN EMERGENCY PROCEDURE IN KAR-HAY COUNCIL, MAYO-DANAY DIVISION FAR NORTH REGION.

"To be opened only during bids opening session."

9- Admissibility of tenders

Under penalty of rejection of the offer, required administrative documents must imperatively be produced in original and certified copies by the issuing authority or administrative authority, (SDO, DO...) in accordance with special provisions of tender Regulations. They must be less than three months old before the date of offers submission or must have been issued after the signing of the tender notice.

Any incomplete offer pursuant to stipulations of the tender will be rejected in particular the absence of the bid bond issued by a first class bank approved by the Ministry in charge of finance.

10- Opening of bids

The opening of bids will take place once at a time. The analysis of administrative documents, technical and financial offers will happen on **11 FEB 2023** at 03 am by the internal tenders board of Kar-Hay council.

Only bidders may attend the opening session or be represented by one person of their choice duly mandated.

11- Application deadline

For this call to tender, the response time shall be twenty (20) calendar days for companies wishing to participate from the date of publication of the Invitation to Tender.

12- Execution deadline

The maximum execution time provided by the Contracting authority for completion of the works is three (03) calendar months. This period includes raining season and all the various constraints and runs from the date of notification of the Order of Service to begin work, which is also the date when your contract is signed.

13- Evaluation of bids

Bid evaluation will consist of three (03) steps:

- **1st step:** Verification of conformity of the administrative record of each tenderer.
- **2nd step:** Technical Evaluation of bids administratively on compliance.
- **3rd step:** offers verification of financial resources of companies whose bids were accepted are technically qualified and administratively in compliances recognised as.

The criteria for evaluation of bids are as follows:

13.1- Eliminary criteria

13.1.1 : Administratives documents

- a) Absence of bid bond
- b) False declaration or forged document.

13.1.2 : Offre technique

- a) Incomplete file;
- b) False statement or falsified document or scanned document;

- c) Lack of proof showing the execution of similar projects during the last 3 (three) years;
- d) Failure to meet at least 16 (sixteen) essential criteria out of 22 (twenty two);

13.1.3 : Financial offer

- a) Incomplete financial offer;
- b) Omission of a quantified unit price in the financial offer;

13.2: Essential Criteria

Assessment of the technical proposal will be carried out on the basis of **22 (sixteen) main criteria** shared as follows:

- Presentation based on **four (04) criteria**;
- The company's supervisory staff personnel based on **four (04) criteria**;
- The availability of construction equipment on **nine (09) criteria**;
- Work planning based on **three (03) criteria**;
- References and company's pre-financing capacity and abilities based on **two (02) criteria**.

14- Contract award

The Mayor, Contracting Authority will award the contract to the bidder which qualified technically and financially to implement the project and whose offer is in conformity with the tenders file coupled with the fact that it is the lowest bid after including if applicable discount proposals.

15- Validity of tenders

Tenderers shall be bound by their tenders for a period of ninety (90) days after the deadline for submission of tenders.

16- Further information

The additional information may be obtained during working hours, at the Kar-Hay Council upon publication of this tender notice.

Copies:

- MINMAP /DGMI (for information)
- CHAIRMAN/ ITB (for information)
- ARMP (for publication into JDM)
- DDPC/MD/SPM
- Records/archives

Kar-Hay, **14 FEV 2023**

The Mayor
(Contracting Authority)

DANRA Raymond