

REPUBLIQUE DU CAMEROUN

Paix - Travail -Patrie

REGION DE L'OUEST

**DEPARTEMENT DES HAUTS-
PLATEAUX**

COMMUNE DE BANGOU

REPUBLIC OF CAMEROON

Peace - Work -Fatherland

WEST-REGION

UPPER-PLATEAUX DIVISION

BANGOU COUNCIL

PCCM INTERNAL TENDERS BOARD

NATIONAL OPEN INVITATION TO TENDER

No13/AONO/C-BANGOU/CIPM-PCCM/2023 UNDER URGENT PROCEDURE OF 27/05/2026 FOR contrôle and surveillance of work road lagou (conception) dzeagap-lycée de bapa -carrefour toupe avec 02 bretelles allant vers carrefour ti tiekwe chekieu et au lycée de bapa (carrefour djeuwa) et carrefour fankam henri (djeukouo)-carrefour kempa in bangou council.

FINANCING: FONDS ROUTIER BUDGET, 2024;2025,2026 FINANCIAL YEAR and subsequent financial year

1. Subject of the Invitation to Tender

The Mayor of BANGOU Council, HAUTS-PLATEAUX Division, WEST Region, Project Owner and Contracting Authority, hereby launches an Open Invitation to Tender, under urgent procedure for contrôle and surveillance of work road lagou (conception) dzeagap-lycée de bapa -carrefour toupe avec 02 bretelles allant vers carrefour ti tiekwe chekieu et au lycée de bapa (carrefour djeuwa) et carrefour fankam henri (djeukouo)-carrefour kempa in bangou council.

2. Nature of services

The services which the subject of this Invitation to Tender shall include: the following missions:

- **Mission 1:** Examination of the conformity to the project, visa of the studies and the execution project made by the company (EXE);
- **Mission 2:** Directorate for the execution of works contracts (DET) scheduling, management and coordination of construction sites (OPC);
- **Mission 3:** Assistance in provisional, final Acceptance Operations and during the warranty period.

3. Delivery deadline

The maximum period provided for by the Project Owner for the delivery of the services which are the subject of this Invitation to Tender is **twelve(12) months** from the date of notification of the Service Order to start the services.

5. Estimated cost

The estimated cost of these services is **FCFA 15 000 000, including taxes.**

6. Participation and origin

Participation in this National Invitation to Tender under the emergency procedure is open to contrôle

and surveillance of work road lagou (conception) dzeagap-lycée de bapa -carrefour toupe avec 02 bretelles allant vers carrefour ti tiekwe chekieu et au lycée de bapa (carrefour djeuwa) et carrefour fankam henri (djeukouo)-carrefour kempa in bangou council

7. Financing

The services which are the subject of this Invitation to Tender are financed by the Budget of the Fonds routier 2024,2025 and 2026 Financial Year .

8. Consultation of Tender File

The Tender File may be consulted as soon as this notice is published, during working hours, at the General Secretary of Bangou Council .

9. Acquisition of Tender File

The Tender File (DAO) shall be collected on presentation of the original receipt for the payment, **at the Municipal Treasury of BANGOU Council**, of a non-refundable amount of **CFA francs 30,000** representing the cost of purchasing the Tender File.

When collecting the DAO, bidders must register and communicate their full address (telephone, e-mail, post office, fax, etc.).

10. Presentation of bids

Documents included in the offer shall be presented in three volumes, and placed in a two envelopes as follows:

- Envelope A: comprising the administrative offer (volume 1) and the technical offer (volume 2);
- Envelope B: comprising the financial offer (volume 3).
- Envelope C: containing a copy of the financial bid (Volume 3) separated and sealed serving as the control bid intended for the Organization responsible for the regulation of public contracts for conservation indicated as such.

All the documents provided in the offers (envelopes A, B and C) shall be placed in a big external sealed envelope bearing only the inscription of the said Invitation to Tender.

The documents of the each offer shall be numbered in accordance with the order the Tender File (DAO) and separated by inserts of identical colour.

NB: The absence of the control bid is a ground for rejection of the bids.

11. Submission of bids

Under pain of rejection, each bid should be drafted in French or in English, in seven (07) copies including the original and six (06) copies, labelled as such, and submitted no later than **27/06/2024 at 9:00 pm**, against a receipt duly signed by the Service Head of bangou council.

They shall bear the following inscription:

«OPEN NATIONAL INVITATION TO TENDER

**No13/AONO/C-BANGOU/CIPM/2024 UNDER URGENT PROCEDURE OF 27/06/2026 FOR THE contrôle and surveillance of work road lagou (conception) dzeagap-lycée de bapa -carrefour toupe avec 02 bretelles allant vers carrefour ti tiekwe chekieu et au lycée de bapa (carrefour djeuwa) et carrefour fankam henri (djeukouo)-carrefour kempa in bangou council
TO BE OPENED ONLY DURING THE BID-OPENING SESSION ».**

12. Bid bond

Each bidder shall attach to his/her administrative documents, a bid bond issued by a first class bank approved by the Ministry of Finance, the list of which is provided in Document 11 of the DAO, and amounting to **CFA franc 300 000** valid for **ninety (90) days** beyond the deadline for the validity of bids.

However, during the opening of bids, any bidder who has produced a bond issued by an insurance company, will be granted a period of 48 hours to comply.

13. Admissibility of bids

As per the Special regulations governing the Invitation to Tender, the required administrative documents must be submitted in original copies or copies certified true by an administrative authority, otherwise they shall be rejected. They shall date not more than three (03) months prior to the initial date for the submission of bids or be issued after signing of the Invitation to Tender.

Any incomplete bid, as per the requirements of the Tender File, namely the absence of the bid bond issued by a first-ranked bank approved by the Ministry in charge of Finance or failure to comply with the model documents of the Tender File, shall be declared inadmissible and rejected without any appeal.

14. Opening of bids

Bids shall be opened by the Internal Tenders Board on 27/06/2024 at 10.00 p.m. prompt, at the former Head Office bangou council.

Bids shall be opened in two (02) phases.

c. Phase one

Administrative and technical bids shall be opened in the presence of bidders or their duly mandated representatives.

d. Phase two

After the analysis of the administrative and technical bids, the opening of the financial bids will be carried out under the same conditions, at a later date, which will be communicated to the bidders who have the required legal capacity and who have obtained **a technical capacity score of at least seventy points out of one hundred (70/100)**.

Only one **representative** per bidder may attend this session.

15. Evaluation criteria

15.1 Eliminary criteria

- Absence or non-compliance of a document in the administrative file beyond the 48 hours allowed by the Tenders Board;
- Absence of bid bond;
- False declarations or forged documents **(the CIPM and the Contracting Authority reserve the right to authenticate any document of doubtful character)**;
- Absence in the technical offer of a section "execution methodology, organization and planning of the services";
- Failure to meet at least **70%** of the essential criteria;
- Omission of a quantified price in the financial offer;
- Incomplete financial offer.

15.2. Essential criteria

Technical offers will be assessed based on the following essential criteria:

	ITEM	SCORE
A	General presentation of the offer	03 points
B	Understanding of the work required (observations on the ToR, organisation, action plan and staff mobilisation schedule)	15 points
C	General experience of the Contractor in similar services	05 points
D	References of the Contractor in similar missions: attach contracts (first and last pages with acceptance reports)	25 points
E	Qualification of the personnel specialised in the field of the mission	30 points
F	Technical and material resources to be put in place	12 points
	TOTAL	90 points

Method of selecting the Contractor

The Contractor will be selected based on the **cost-quality ratio (preferred bid)** in accordance with the procedures described in the Tender File (DAO).

The final overall score **Ng** will be calculated by combining the weighted technical and financial scores according to the following formula:

$$Ng = \frac{70 \times \text{Technical Score (Nt)} + 30 \times \text{Financial Score (Nf)}}{100}$$

The financial score (**Nf**) is obtained as follows:

Where **Fm** is the amount of the lowest offer, its financial score will be taken as 100 points. The scores of the other bidders calculated from the financial score of the lowest offer will be obtained as follows:

$$Nf = \frac{100 \times Fm}{F}$$

Fm = the amount of the preferred proposal

F = the amount of the proposal under consideration

The bidder with the highest final score will be declared the successful bidder

16. Award

The contract will be awarded to the bidder whose bid is **assessed as the lowest and most compliant** with the Tender File, i.e. the bidder with **the highest** combined technical and financial score will be awarded the contract and invited to negotiate the contract, if necessary.

17. Validity of bids

Bidders shall remain bound by their bids for a period of ninety (90) days from the closing date for receipt of bids.

18. Further information

Further information can be obtained during working hours at the following addresses:

- BANGOU Council P.O BOX :04 BANGOU Tél. : 697 04 44 65 670 14 08 02 Email : bangouncouncil@gmail.com

BANGOU, on 127 MAI 2024

The Mayor of BANGOU Council
(Contracting Authority)

Copies to :

- MINMAP
- ARMP/OUEST ;
- CIPM/PCCM ;
- Chrono/Archives.



Jikapin Paul
Maire Général d'Agriculture