

REPUBLIQUE DU CAMEROUN  
Paix-Travail-Patrie

RÉGION DE L'EXTREME NORD

DEPARTEMENT DU DIAMARE

COMMUNE DE PETTE

COMMISSION INTERNE  
DE PASSATION DES MARCHES AUPRES DE  
LA COMMUNE DE PETTE

REPUBLIC OF CAMEROON  
Peace-Work-Fatherland

FARTH NORTH REGION

DIAMARE DIVISION

PETTE COUNCIL

INTERNAL TENDERS BOARD OF PETTE

**NATIONAL OPEN CALL FOR TENDERS IN EMERGENCY PROCEDURE  
N°002/AONO/C-PETTE/CIPM/2025 OF 22 / 02 / 2025, FOR THE CONSTRUCTION WORK  
OF A BLOCK OF TWO (02) CLASSROOMS AT THE E.P DE TCHAKAMADJE, IN THE  
COMMUNE OF PETTE, DEPARTMENT OF DIAMARE, REGION OF THE FAR NORTH.**

**Funding: MINEDUB Public Investment Budget, Fiscal Year 2023.**

**1- Purpose of the Call for Tenders**

As part of the execution of the 2025 public investment budget of MINEDUB, the Mayor of the Commune of Petté, Contracting Authority, is launching a National Open Call for Tenders under emergency procedure for the construction work of a block of two (02) classrooms at the Public School of Tchakamadje.

**2- Consistency of work**

The work includes in particular:

- Preliminary works ;
- Earthworks;
- Foundation ;
- Masonry – Reinforced concrete;
- Frame – Cover;
- Metalwork ;
- Paint ;
- VRD.

**3- Execution time**

The maximum period provided by the Project Owner for the completion of the works, subject of this call for tenders is three (03) months.

**4- Allotment**

Not applicable

**5- Estimated cost**

The estimated cost of the operation is twenty million (20,000,000) FCFA.

**6- Participation and origin**

Participation in this call for tenders is open on equal terms to all Small and Medium Enterprises under Cameroonian law.

**7- Financing**

The works covered by this call for tenders are financed by the Public Investment Budget of the MINSANTE of the 2023 financial year on the budget allocation lines:

**8- Provisional surety**

Each bidder must attach to their administrative documents a bid bond established by a first-rate bank or any other structure approved by the Ministry of Finance and listed in document 12 of the DAO, in the amount of 400,000 (Four hundred thousand) CFA francs, valid for thirty (30) days beyond the original date of validity of the bids.

#### **9- Consultation of the Call for Tenders File**

The file can be consulted on working days and hours at the General Secretariat of the Municipality of PETTE as soon as this Notice is published.

#### **10- Acquisition of the Tender File**

The file can be obtained from the General Secretariat of the Municipality of PETTE as soon as this notice is published, upon presentation of a receipt for payment of a non-refundable sum of 30,000 (thirty thousand) CFA francs, payable to the Municipal Revenue of PETTE.

#### **11- Submission of offers**

Each offer written in French or English in seven (07) copies including one (01) original and six (06) copies marked as such, must be submitted to the General Secretariat of the Municipality of PETTE, no later than 14/03/2025 at 2 Hours and must be marked:

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COMMUNE OF PETTE, DEPARTMENT OF DIAMARE, REGION OF THE FAR NORTH.  
"To be opened only during the counting session"**

#### **12- Admissibility of offers**

Under penalty of rejection, the required documents from the administrative file must be produced in originals or in copies certified as true by the issuing service or an administrative authority (Prefect, Sub-prefect, etc.), in accordance with the stipulations of the Special Rules for the Appeal of Offers.

They must date from less than three (03) months preceding the original date of submission of tenders or have been established after the date of signature of the Notice of Call for Tenders.

Any incomplete bid in accordance with the requirements of the Call for Tenders Dossier will be declared inadmissible, in particular the absence of the bid bond issued by a first-class bank or insurance company approved by the Ministry in charge of Finance.

#### **13- Opening of bids**

The opening of the folds will be done in one time. The opening of administrative documents, technical and financial offers will take place on 14/03/2023 at 3 hours by the Internal Tenders Commission of the Municipality of PETTE.

Only bidders may attend this opening session or be represented by a duly mandated person of their choice.

#### **14- Evaluation criteria**

##### **1. Elimination criteria**

The eliminatory criteria will mainly concern:

1. Absence of the bid bond;
2. False declaration or falsified document;
3. The absence of a quantified unit price in the "Financial Offer";
4. The technical score less than 70% of yes;
5. Company with work in progress or abandoned in the Commune.

Under penalty of rejection, the bid bond and the bidder's bank domiciliation certificate must imperatively be produced in originals, the other documents in originals or in certified copies. These administrative justifications must date from less than three (03) months and comply with the models.



## 2. Essential criteria

The criteria relating to the qualification of candidates will relate, for information only, to:

1.	A table containing the results of the work over two years greater than or equal to the estimated amount per year of the contract ;	yes/no
2.	The references of the company in similar achievements;	yes/no
3.	The experience of the technical supervision staff on the construction site (Construction personnel);	yes/no
4.	Essential equipment (dump truck, small site tools and liaison vehicle);	yes/no
5.	The technical proposal: (Site installation, site organization chart; Team organization, Environmental measures)	yes/no
6.	A sworn statement from the tenderer, signed and dated certifying the site visit	yes/no

**Only bidders who have obtained a score of at least 70% yes to the technical evaluation will be admitted to the analysis of the financial offer.**

### 15- Allocation

The Contracting Authority will award the Contract to the Tenderer whose tender has been recognized as essentially compliant with the Tender Documents and who has the technical and financial capacities required to perform the Contract satisfactorily and whose tender was evaluated as the lowest price, including any discounts offered.

### 16- Duration of validity of offers

Tenderers remain committed to their offer for 90 days from the deadline set for the submission of tenders.

### 17- Additional information

Additional information can be obtained on working days and hours at the Procurement Service of the Municipality of PETTE, as soon as this notice is published.

"For any attempt at corruption or acts of bad practice, please call the MINMAP anti-corruption unit or send an SMS to the following numbers: 673 20 57 25 / 699 37 07 48".

Pette, the **22 FEB 2025**  
THE MAYOR  
(Contracting Authority)

#### COPY:

- MINMAP/DDIA
- ARMP (For publication and archiving) .
- PRESIDENT CIPM (For info)
- DDEFAT/MK(News)
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*Rooba Hamadou*  
Maire de la Commune de Pette