



OPEN NATIONAL INVITATION TO TENDER
N° 07/ ONITT/F.34/CDPM/SQEF/2026 OF 25 JUN 2026

N° DU LOT	DESIGNATION DU PROJET
Lot 1 :	➤ Rehabilitation of the Delegation of MINEPAT –MENOUA (Travaux de Réhabilitation de la Délégation Départemental du MINEPAT-Menoua)
Lot 2 :	➤ Exterior landscaping work on the oncall accommodation at the Departmental Delegation of MINEPAT –MENOUA) (Travaux de l'aménagement extérieur du logement d'astreinte à la Délégation Départementale du MINEPAT – Menoua)

(URGENCY PROCEDURE)

1. Subject of the invitation to tend

The Senior Divisional Officer, Contracting Authority, launches on behalf of the Ministry of the Economy of Planning of the territory, an Open National Invitation to tender for the above works.

2. Nature of works

The call for tenders concerns the, rehabilitation of the Delegation and Exterior landscaping work on the oncall accommodation at the Departmental Delegation of MINEPAT –MENOUA), Dschang Dub-Division, Menoua Division, West Region

3. Estimated cost

N° OF LOT	FORECAST COST	SUBMISSION DEPOSIT
1	15 000 000 (fifteen Million franc CFA)	150 000
2	10 404 100 (ten Million four hundred and four thousand one hundred francs CFA)	104 000

4. Participation and origin

Participation in this tender shall be open on equal conditions to all Cameroon-based public works contractors.

5. Funding

Works under this tender shall be financed by the Public Investment Budget of the MINEPAT as part of the 2026 annual program and following.

The mode of submission selected for this consultation is online.

However, when both options are open, a bidder cannot use both online and offline methods.

6. Consultation of Tender File

The tender document may be consulted during working hours at the

-Menoua Senior Divisional Office, Phone: Tel : 670 70 36 16

7. Acquisition of tender file

The tender documents may be consulted and obtained at the Menoua Senior Divisional Office, upon presentation of an original of a non-refundable treasury receipt of payment as Forty Thousand (40 000) Fcfa .

7. Submission of offers

L'offre devra être transmise par le soumissionnaire sur la plateforme COLEPS ou toute autre moyen de communication électronique officiel à préciser par le maître d'ouvrage au plus tard le 22/07/2026 date limite de réception des offres à 09 heures. Une copie de sauvegarde de l'offre enregistrée sur clé USB ou CD/DVD devra être transmise sous pli scellé avec l'indication claire et lisible « copie de sauvegarde Y), en plus de la mention cidessus dans les délais impartis.

- Taille et format des fichiers
- Pour la soumission en ligne, les tailles maximales des documents qui vont transiter sur la plateforme et constituant l'offre du soumissionnaire sont les suivantes :
- 5 MO pour l'Offre Administrative ;
- 15 MO pour l'Offre Technique ;
- 5 MO pour l'Offre Financière.

Les formats acceptés sont les suivants :

- Format PDF pour les documents textuels ;
- JPEG pour les images.
- Le candidat veillera à utiliser des logiciels de compression afin de réduire éventuellement la taille des fichiers à transmettre.]
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8. Admissibility of bids

Under pain of rejection, the administrative documents required, must be produced in originals or true copies certified by the issuing service or an administrative authority (Governor, Senior Divisional Officer, Divisional Officer...) in accordance with the Special Conditions of the invitation to tender.

They must not be more than three months preceding the original date of submission of bids (3) months or must not have been established after the signing of the tender notice.

Any incomplete offer in accordance with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance.

9. Opening of bids

The administrative documents, the technical and financial proposals shall be opened on line 22th July 2026 at 10pm O'clock local time, At the Internal Commission in charge of Public Contracts situated at the Senior Divisional Office. Tenders shall be opened in one go and in three steps:

Step 1: Opening of envelope A containing the administrative document (volume 1);

Step 2: Opening of envelope B containing the technical proposal (volume 2);

Step 3: Opening of envelope C containing the financial offer (volume 3).

All tenderers may attend the opening session or each has themselves represented by one mandated person of their choice (even in the event of a joint-venture) with sound knowledge of their file

15. Evaluation criteria

15.1 Eliminary criteria

The eliminatory criteria set the minimum conditions to be fulfilled in order to be admitted to evaluation following the essential criteria. They should not be the subject of notation. The failure to comply with these criteria shall lead to the rejection of the bidder's offer.

The eliminatory criteria include:

- Absence of CDEC ;
- Absence of bid bond at the opening of bids;
- Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- False declarations, fraudulent schemes or forged documents ;
- Absence of the sworn statement for not having abandoned contracts during the last three years;
- Failure to comply with bids file format;
- Absence of a quantified unit price in the financial offer;
- Absence of prospectus accompanied by manufacture's technical sheet produced (where applicable)
- Absence of approval or authorisation of manufacturer, if applicable;
- Absence of own or hired minimum equipment (to be specified by the Project Owner);
- absence of the categorization certificate and where the deposit receipt for obtaining the said room
- Absence of an element in the financial offer (submission, BPU, DQE);
- Absence of integrity charter dated and signed

15.2 Essential criteria

The essential criteria for the qualification of bidders shall focus especially on:

- ☐ Presentation of bid;
- ☐ Personnel ;
- ☐ Methodology.

16. Award of contract

The contract will be awarded to the bidder with the least offer who acquires the required technical and administrative capacities.

17. Duration of validity of bids

Bidders shall remain committed to their bids for [Indicate the duration between 60 and 90 days] from the initial deadline set for the submission of bids.

18. Complementary information

Complementary technical information may be obtained from the Senior Divisional Office, Tel: Tel : 670 70 36 16

19. Lutte contre la corruption et les mauvaises pratiques

Pour toute dénonciation pour des pratiques, faits ou actes de corruption ou faits de mauvaises pratiques, bien vouloir appeler la CONAC au numéro 1517, l'Autorité chargée des Marchés Publics (MINMAP) (SMS ou appel) aux numéros : (+237) 673 20 57 25 et 699 37 07 48, l'ARMP au numéro ou le MO/MOD au numéro

Copies

- MINEPAT (for information)
- MINMAP (for information)
- ARMP / WEST;
- DDMINEPAT/Menoua
- DDMINMAP/ Menoua
- P/RTB/WEST;
- Archives;
- Billboard.

